

**Burleson Police Department  
Administrative Policy and Procedures**

Number: 04-003.5

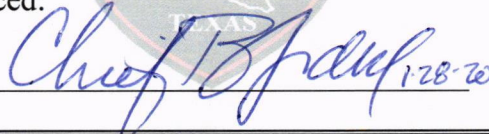
Document Title: Retired Officer Identification Card and Proficiency

Effective Date: 08/23/2012

Last Revised Date: 01/28/2020

CALEA Standards Referenced:

ISSUING AUTHORITY: \_\_\_\_\_

  
Chief B. J. [unclear] 1-28-20

---

### **I. Purpose**

To establish guidelines for retired police officers from this agency that are requesting a department certificate of proficiency under Texas Occupations Code Sec. 1701.357, that can lead to obtaining credentials as a retired officer to carry weapons in accordance with applicable federal and state law relating to retired police officers.

### **II. Policy**

It is the policy of this department to comply with all applicable federal and state law when issuing a certificate of proficiency and when issuing credentials allowing eligible retired police officers to carry weapons, and to require such retired officers to comply with applicable law and the provisions of this Standard Operating Procedure.

### **III. Procedure**

- A. An honorably retired police officer meeting the requirements set forth below can request a certificate of proficiency, which can lead to issuance of a retired officer's identification card. This may allow that officer to carry a weapon under Section 1701.357 (Weapon Proficiency for Certain Retired Peace Officers and Federal Criminal Investigators) of the Texas Occupations Code and Penal Code Chapter 46 (Weapons), Penal Code Section 46.15 (Non-applicability).
- B. Requirements
1. The officer's request for an opportunity to obtain a certificate of proficiency under Texas Occupations Code Sec. 1701.357 must be approved by the Chief of Police, who may, at their discretion after reviewing the officer's service record and considering other relevant factors, deny such request.
  2. The officer honorably retired after not less than a total of 10 years of cumulative service as a commissioned peace officer with one or more state or local law enforcement agencies;