THE CITY OF BURLESON TEXAS | Municipal Court

Community Service Time Sheet

Defendant Name: _____ Case No. _____

Offense: _____

On _____, the above-named Defendant appeared in the Burleson Municipal Court of Record in Burleson, Johnson County, Texas. Pursuant to Art. 45.0492, 45.049 of the Texas Code of Criminal Procedure, Defendant elected to participate in the Community Service Program to satisfy all of the fines, court fees and costs assessed. Defendant is ordered to complete _____ hours of community service and provide written proof to the court on or before_____.

You, the above-named defendant, are responsible for:

1. Obtaining ALL information and signature on each line.
2. Recording all the hours you work.

If you fail to keep this form up to date, or misplace, lose or destroy this form, then you may be required to REWORK ALL THE HOURS AGAIN. You may bring the timesheet to the Clerk's office periodically while working in the community service program so that the Clerk can copy and place a record of hours worked in your file for safekeeping until all remaining hours are finished. **FAILURE TO RETURN THE COMPLETED TIMESHEET WILL REQUIRE YOU TO RETURN TO COURT AND MAY RESULT IN WARRANTS BEING ISSUED FOR YOUR ARREST.**

Any entity that accepts a defendant to perform community service agrees to supervise the individual performing community service either on site or remotely and report on the defendant's community service to the judge.

Date	Agency/Organization	Hours	Contact Name (Please Write Clearly)	Phone Number	Super Initials	**Verified By Clerk**

I, _____, do swear or affirm, under penalty of perjury, that the information above is true and correct.
Defendant

Filing a falsified document with the Court is a CRIME and will be prosecuted.

X _____
Defendant

Return this completed form to: Burleson Municipal Court, 1131 SW Wilshire Blvd, Burleson, Texas 76028~817-426-9220
KEEP A COPY FOR YOUR RECORDS

Office Use Only Date Verified _____
Verification Notes _____

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