

FEE SCHEDULE

FY 2021-2022 Adopted

City Manager's Office
City Secretary's Office
Record Management
Municipal Court
Information Technology
Library
Finance
Police
Fire
Fire Prevention
Animal Control
Building Permits and Inspection

Code Enforcement
Planning
Engineering
Environmental Health
Water and Wastewater
Utility Billing
BRiCK
City Ball Fields
Park Facilities (Warren, Chisenhall and Mistletoe)
Stage Rental Fees
Russell Farm
Golf Course
Economic Development

City Manager's Office

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|--|--|
| 1. Solid Waste Collection Service application fee | \$75.00 |
| 2. Limousine Service Permit | \$25/Year |
| 3. Annual License to operate any manufactured home park, mobile home park or travel trailer park within the City. | \$25.00, plus \$1.00 per space for all spaces in excess of 25. |
| 4. Transfer fee for transfer of annual license to operate any manufactured home park, mobile home park or travel trailer park within the City. | \$25.00 |

City Secretary's Office

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|---|---|
| 1. Amusement Center License | Occupation Tax-\$7.50/ per Machine Annually |
| 2. Pool Hall License | Occupation Tax-\$7.50/ per Machine Annually |
| 3. Taxicab Franchise | 2% of Annual Gross Receipts |
| 4. Taxicab Application Fee | \$50 |
| 5. Skating Rink Application | \$100 Annual License |
| 6. Beer and Wine Permit | One half of fee assessed by TABC for each State permit issued |
| 7. Mixed Beverage Permit-After 3rd yr of operations | One half of fee assessed by TABC for each State permit issued |

Records Management

1. Paper Copies	
A. Standard-Size Paper Copy (Measures less than 8.5 X 14)	\$.10 per page
B. Non-Standard Size Paper Copy (Larger than 8.5 X 14)	\$.50 per page
C. Specialty Paper	Actual Cost
2. Computer Diskette (CD/CDR)	\$1.00 each
3. Digital Video Disc (DVD)	\$3.00 each

4. Audio Cassette		\$1.00 each
5. VHS Video Cassette		\$2.50 each
6. Computer Magnetic Tape		Actual Cost
7. Data Cartridge		Actual Cost
8. Tape Cartridge		Actual Cost
9. Thumb Drive		Actual Cost
10. JAZ drive		Actual Cost
11. Other Electronic Media		Actual Cost
12. Miscellaneous Supplies		Actual Cost
13. Postage & Shipping		Actual Cost
14. Photographs		Actual Cost
15. Maps		Actual Cost
16. Other Costs		Actual Cost
17. Outsourced/Contracted Services (may not include development costs)		Actual Cost
18. Microfiche/Microform		
A. Paper Copy		\$.10 per page
B. Film/Fiche Copy		actual cost
C. Document Retrieval/Remote		actual cost
19. Computer Resource		
A. PC or LAN		\$1.00 per clock hour
B. Client/Server		\$2.20 per clock hour
C. Midsize		\$1.50 per CPU min
D. Mainframe		\$10.00 per CPU min

20. Labor Charges		
A. Programming Time		\$28.50 per hour
B. Locating/Compiling/Reproducing		\$15.00 per hour
C. Labor Charge - CANNOT be charged for 50 or fewer pages; Overhead charge can only be added if there is a charge for labor (>50 pgs)		20% of labor cost
21. FAX		
A. Local		N/A
B. Long Distance, Same Area Code		N/A
C. Long Distance, Different Area Code		N/A
22. General Information		
A. Down Payments		50% of estimated cost if the requester is given an itemized statement
*NO SALES TAX CAN BE CHARGED		per AG
B. Credit Card Transaction fee		fees may be recovered
23. Body Worn Camera Recordings		
A. Responsive to Request / AND		\$10.00 per recording
B. Audio or Video Footage		\$1.00 per full min

Municipal Court

Return Check Fee

\$ 35 per

Library

1. Overdue Library Materials		No Charge		
2. Overdue Interlibrary Loan Materials		No Charge		
3. Replacement of Lost Materials		Cost or exact replacement		
4. Damaged Library Materials		Cost or exact replacement		
5. Black & White Copies/Printing		\$.10/Page		

6. Use computer / internet / wireless internet	No Charge	
7. Color Copies / Printing	\$.25/Page	
Teachers and Students from schools within City Limits, TexShare Cardholders	No Charge	
9. Non-Resident Fees	\$25/ individual or \$50/ family	(annually renewable) **In lieu of fee (patron can volunteer)
10. Senior Non-Resident Fee (age 62 and over)	\$12.50/ individual	(annually renewable)
11. Meeting Room Fees/ Usage Fees	Resident / Non-Resident Cardholders / Non-Profit Groups (w/proof) / Civic Organizations	Non-Cardholders / Businesses / Other For Profit Groups
a. Small conference room	No Charge	\$25 minimum (1st 2 hours) + \$10 each addl. hour
b. Large conference room	No Charge	\$50 minimum (1st 2 hours) + \$25 each addl. hour
12. FAX	\$.25/page	
13. Proctoring Fee	\$20/exam	
14. 3D Printing	\$.10/gram	\$1.00 minimum

Finance

1. Data Processing Services Request \$25/hr or \$.42/Min
2. Return Check Fee \$ 35 each

Police

1. Copy Services for Accident Reports or information or Copy of Certification of no report \$6.00/EA

2. Additional Fee for Certified Copies 2/EA

3. License for Sexually Oriented Businesses		-
A. New license		\$500
B. License renewal		\$500
C. Non-conforming license		\$500
D. Reinstatement fee		\$500
E. Application for location exemption		\$250

4. Alarm System Fees		
A. Residential Permit Fee		\$50 prorated quarterly
B. Commercial Permit Fee		\$100 prorated quarterly
C. Residential Permit Renewal		\$50 annually
D. Commercial Permit Renewal		\$100 annually
E. Residential Permit Reinstatement		\$50
F. Commercial Permit Reinstatement		\$100
G. False Alarm Response Fee		
	1-3	\$ 0
	4-5	\$ 50
	6-7	\$ 75
	8-9	\$100
	10	\$100 and Police response revoked

5. Solicitor Permits/Registration		
A. Local - 1 year		\$75 + \$10 Per Agent for More Than 5 Agents
B. Interstate Commerce Registration		
	90 Days	0
	6 Months	0
	1 Year	0

6. Wrecker Inspections \$25 Each

7. Application fee for taxicab driver registration 1/per

- 8. Taxicab Inspections \$25/Each
- 9. Fingerprinting for the Public \$10/per card
- 10. Criminal History Checks \$8/Each

Fire

- 1. Hazardous Materials Response Cost + 10%
- 2. CPR Training Class Overtime for Instructor

3. Fire Fighter Training Courses		
A. Fire Officer 1		\$250.00 per student
B. Fire Officer 2		\$250.00 per student
C. Instructor Certification		\$150.00 per student
D. Driver/Operator		\$150.00 per student

Fire Prevention

1. Fire Alarm System		
A. 1 to 10 Devices		\$125
B. 11 to 25 Devices		\$150
C. 26 to 50 Devices		\$175
D. 51 to 100 Devices		\$225
E. 101 to 200 Devices		\$300
F. 201 to 500 Devices		\$450
G. Over 500 Devices		\$450 plus \$75 for each additional; 100 devices or fraction thereof in excess of 25.

- H. Plan review fee for all fire alarm systems 25% of permit fee

2. Automatic Sprinkler System Fees		
A. Underground Installation		\$165
B. 1 to 20 Sprinklers		\$125
C. 21 to 100 Sprinklers		\$200
D. 101 to 150 Sprinklers		\$250
E. 151 to 200 Sprinklers		\$300

F. Over 200 Sprinklers		\$300 plus \$75 for each additional 100 sprinklers or fraction thereof
G. Fire Pump - Additional:		\$300
H. Residential Systems		\$150
I. Plan review fee for all automatic sprinkler systems		25% of permit fee

3. Other Extinguishing System:	\$150
4. Underground Storage Tanks Installation/Removal, Combustible/Flammable Liquid	\$125 per tank
5. Pyrotechnic Display	\$150 per display per day \$125 per container
6. LPG Installation - portable containers of greater than 125 gallons water capacity at properties where natural gas service is not available	
7. Above Ground Storage Tanks Installation/Removal, Combustible/Flammable Liquid	\$125 per tank
8. Authorized Burning Permit	\$250 per trench/pit, plus \$25 each burn day
9. Carnival/Circus Permit	\$50
10. Foster Home Inspections	\$35
11. Daycare/Health Facilities Licensing Inspections	\$75
12. Other Permits required by Fire Code	\$50
13. Re-inspections Fees	\$45
14. Registration of firms selling and/or servicing hand fire extinguishers, "Vent-a-Hood" fire extinguisher systems, and fire sprinklers within the City	\$50 annually
15. Installation of Special Locking Systems	\$250

16. Gate Installation Permit (Required for gates across private streets or electric gates across fire lanes.	\$50
17. Standpipe Systems	\$50 each standpipe
18. Tent Permit	\$100
19. Public Event Permit Fee	\$250
20. Gas Well Fees:	
A. Oil and Gas Well Permit	\$5,000 per wellhead
B. Road Damage Remediation Fee	Assessment per lane mile x Access lane miles per site x OCI (Overall Condition Indicator)
C. Gas Well Pad Site Annual Inspection Fee	\$5000 per pad site (due June 1 annually)

Animal Control

1. Offense Fees (Impoundment)	Altered	Unaltered
A. First Offense	\$30	\$45
B. Second Offense	\$60	\$80
C. Third Offense	\$85	\$120

2. Small Animal Boarding Fee	\$10/per Day
3. Livestock Impounding Fee	\$75
4. Livestock Boarding Fee	\$10/per Day
5. Adoption Fee	\$20/per Animal
6. Adoption Spay/Neuter Fee	\$75

7. Immunization Fee	
A. Distemper, Parvo and Bordetella	\$20
B. Rabies	\$10

8. Quarantine Fee	\$10/day
9. Responsible Pet Owner Class	\$35

10. Microchip Fee \$15

11. Multi-Pet Permit		
A. Application Fee		\$ 5
B. Permit Fee (annually)		\$25

12. Kennel Permit		
A. Application Fee		\$ 5
B. Permit Fee (annually)		\$100

13. Dangerous Animal Registration Fee \$250/Annually

Planning

1. Preliminary Plat		
A. Residential		\$850 + \$15/lot
B. Non-residential		\$500 + \$20 per acre

2. Final Plat

A. Residential \$500 + \$10/lot
 B. Non-residential \$500 + \$15 per acre

3. Plat Revision		
A. Re-plat		\$500 + \$10/lot
B. Amending Plat		\$350

4. Plat Vacation/Short Form \$300

5. Minor Plat \$400

6. ETJ Plat Exemption Letters \$25

7. Zoning Change/Specific Use Permit		
A. Less than 3 acres		\$700
B. 3.1 - 10 acres		\$900
C. 11 -29 acres		\$1,400
D. 30+ acres		\$1600 + \$15/acre over 30 (\$2800 max)

- 8. Planned Development/Permit \$1,000 + \$20 per acre
- 9. Preprinted Zoning Ordinances Free Online
- 10. Pre-Printed Subdivision Policies Free Online
- 11. Comprehensive Plan Free Online
- 12. Comprehensive Plan Summary Free Online
- 13. Interpretation request for new or unlisted uses in zoning ordinance (City refunds \$350 if no ordinance amendment is necessary) \$500

14. Legal Filing Fees		
A. First sheet - Small plat		\$50
B. First sheet - Large plat		\$80
C. Each additional sheet		\$25

- 15. Shopping Center Sign Package Review Fee \$250
- 16. Commercial Site Plan (CSP) fee \$500
- 17. Commercial Site Plan Amendment \$250
- 18. Annexation/Disannexation Requests \$500
- 19. Renotification Fee (at applicant's request) \$125
- 20. Zoning Verification Letter fee \$25
- 21. Roadway Impact Fees - Refer to Current Impact Fee Ordinance for Fees

22. Variances and Waiver Requests:		
A. Zoning Ordinance		\$250
B. Community Facility Policy		\$200
C. Landscape Requirements		\$250
D. Masonry Ordinance (new construction only)		\$250
E. Subdivision Ordinance		\$250
F. Old Town Design Standards (new construction only)		\$250
G. Commercial Site Plan		\$0

H. Fencing and Screening Ordinance	\$250
G. Any other Development-related Ordinance	\$250

23. Deployment of Wireless Network (small cell) Nodes in the Right of Way

Refer to the current Cell Nodes Ordinance for Fees

24. Emergency Warning System Cost (charged with filing of the plat)

\$25/acre

Building Permits and Inspection

1. Fees for new structural occupancy (*Single family dwelling, duplex, townhouse*)

\$0.50/ft. all area under one roof.

2. Fees for new Commercial (Except apartment and shell buildings)	
A. 500 SQ. FT. OR LESS	\$480
B. 501 - 1,000	\$840
C. 1,001 - 2,500	\$1640
D. 2,501 - 8,500	\$50 + .64/sq. ft
E. 8,501 - 50,000	\$3,450 + .24/sq.ft.
F. 50,001 - 100,000	\$9,450 + .12/sq.ft.
G. 100,001-500,000 SQ. FT.	\$13,450 + .08/sq.ft.
H. 500,001 or more SQ. FT.	\$33,450 + .04/sq.ft.

3. Fees for Shell Buildings	
A. Completion of Structure	1/2 the rates in "2" Above
B. Interior completion	1/2 the rates in "2" Above

4. Fees for new Apartment Only	
A. 50,000 or less SQ. FT.	\$.32/sq. ft
B. 50,001 - 100,000	\$4,000 + .24/sq.ft.
C. 100,001 - 200,000	\$12,000 + .16/sq.ft.
D. 201,000 or more SQ. FT.	\$20,000 + .12/sq.ft.

5. (a) Commercial single trade permits	
A. \$2,500 or less	\$50
B. \$2,501 - \$10,000	\$70
C. \$10,001 and over \$2,500 increments	\$75 Plus \$10/per Increment

(b) Residential single trade permits	\$65/ each
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6. (a) Residential Addition - addition to an existing residential structure	
Fee per Square Foot	\$0.50 / Sq Ft
(b) Residential Remodel - alterations, repairs & remodeling to an existing residential structure	
Fee per Square Foot	\$0.25 / Sq Ft

7. Commercial Remodel / Addition - alterations, repairs, additions & remodeling to existing commercial structure. (Based on Valuation)	
A. <\$500	\$70
B. \$500 - \$2500	\$75
C. \$2500 - \$5000	\$80
D. \$5000 - \$7500	\$85
E. \$7500 - \$10,000	\$90
F. More than \$10,000	\$90 + \$10/\$2500 increments over \$10,000

8. New Construction for garages, barns & storage buildings over 200 Sq Ft	
A. <\$500	\$70
B. \$500 - \$2500	\$75
C. \$2500 - \$5000	\$80
D. \$5000 - \$7500	\$85
E. \$7500 - \$10,000	\$90
F. More than \$10,000	\$90 + \$10/\$2500 increments over \$10,000

9. Certificate of Occupancy (Commercial remodel, new tenant, & tenant finish out)	
A. 1-500 SQ. FT.	\$50
B. 501 - 2,500 SQ. FT.	\$60
C. 2,501 - 5,000 SQ. FT.	\$80
D. 5,000 - 10,000 SQ. FT.	\$100
E. 10,000 or more	\$150
F. Clean & show (Commercial Electric Release)	\$50
G. Temporary Certificate of Occupancy	\$300/30 days not to exceed 90 days

10. Reinspection Fees	
A. Reinspection Fee - 2nd red tag for same item	\$75
B. Reinspection Fee - 3rd red tag for same item	\$150

11. Miscellaneous Permits	
A. Swimming Pool	
1. In-Ground	\$200
2. Above Ground	\$ 50
B. Other - Includes:	
1. Storage Buildings (Less than 200 sq. ft.)	\$25
2. Moving Permit	\$25
3. Carport/Awning	\$25
4. Fence (New & Replace)	\$25
5. Retaining Wall	\$25
6. Window Replacement	\$25
7. Foundation (New)	\$75
8. Demolition Permits	\$25 for residential / \$100 for commercial
9. Patio Cover	\$50
10. Freestanding Structure (i.e. Pergola, Gazebo, Arbor)	\$50
11. Subdivision Entry Wall Screen	\$150
C. Lawn Sprinkler	\$100
D. Signs	
1. Freestanding Sign	\$100 (Pole / Pylon / Monument / Flag Sign)
2. Wall Sign without CMS	\$50 (Awning / Canopy / Channel Letters / Marquee / Mural/Poster / Projection / Roof Sign / Sign Cabinet)
3. Wall Sign with CMS	\$100 (Awning / Canopy / Channel Letters / Marquee / Mural/Poster / Projection / Roof Sign / Sign Cabinet)
4. CMS added to existing Wall or Freestanding Sign	\$100
5. Shopping Center Sign Plan	\$250
6. Temporary Signs	\$25 (Banners / Homebuilder / Residential Subdivision Development)
7. Sign Variance	\$250

8. Billboard Conversion	\$200 (Static type to Electronic)
E. Subdivision Entry Wall Screen	\$150

12. After Hours Inspection \$60 per hour (2 hour minimum)

13. Plan Review	
A. Commerical Plan Review (New Only)	30% of Building Permit Fee - \$250 minimum & a \$5,000 maximum (non-refundable)
B. Commerical Remodel/Addition	30% of Building Permit Fee (non-refundable)
C. Residential Plan Review (New)	\$50
D. Residential Plan Review (Remodel/Addition)	\$30

14. Building Codes & Standards Board	\$150
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15. Electrician's License	
A. Master	
1. First Annual	\$0
2. Renewal	\$0
B. Journeyman	
1. First Annual	\$0
2. Renewal	\$0
C. Sub-Contractor Base Permit Fee / Validation Fee	\$50

16. Mechanical License	
A. Mechanical	
1. First Annual	\$100
2. Renewal	\$50
B. Sub-Contractor Base Permit Fee / Validation Fee	\$50

17. Plumbing Contractor's Registration	
A. First Annual	\$0
B. Renewal	\$0
C. Sub-Contractor Base Permit Fee / Validation Fee	\$50

18. Temporary Use	
A. Special Events	\$50
B. Seasonal Use	\$50
C. Temporary Outdoor Sales	\$50

D. Stationary Food Vendors	\$50
E. Carnival & Circus	\$50

19. Administrative fee (<i>Applied when changes are made to previously reviewed and/or permitted projects for residential or commercial -- i.e. revised site plan, floor plan, etc.</i>)	\$25
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20. Modular buildings/construction trailers (<i>Utilities require separate permit - see #5 - one trade only permits</i>)	\$50
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21. Commercial Canopy/Cover	1/4 cost of Commercial
A. 500 sq. ft. or less	\$120
B. 501-1,000	\$210
C. 1,001-2,500	\$410
D. 2,501-8500	\$12.50 + .16/sq. ft.
E. 8,501-50,000	\$862.50 + .06/sq. ft.
F. 50,001-100,000	\$2,362.50 + .03/sq. ft.
G. 100,001-500,000	\$3,362.50 + .02/sq. ft.
H. 500,001 or more sq. ft.	\$8,362.50 + .01/sq. ft.

Engineering	
1. Developers Contract Fee	4% Of Value of Contract
2. Closing Abandoning of	
A. Right-of-Way	\$550
B. Easement	\$250
3. Sign Installation	\$250 per sign
4a. Plan Review (Initial Submittal)	\$750
4b. Plan Review (every additional review)	\$250
5. Easement/Right of Way Use Agreement	\$125
6. Traffic Study Fee	\$1250
7. Flood Study Reviews	\$1 per foot of reach length / \$2000 minimum
8. Overtime Inspection Fee	\$55 per hour

Environmental Health		
1. Food Safety Inspection Fees		
A. Grocery		
1. ≤ 5,000 sq. ft.		\$275
2. > 5,000 sq. ft.		\$400
B. Food Service		
1. ≤ 500 sq. ft.		\$150
2. > 500 ≤ 1,500 sq. ft.		\$200
3. > 1,500 ≤ 3,000 sq. ft.		\$275
4. > 3,000 ≤ 6,000 sq. ft.		\$350
5. > 6,000 sq. ft.		\$400
C. Child Care Food Service		\$150
D. Catering Operation		\$250
E. Temporary Food Service		\$50
F. Food Court		\$200 per establishment
G. Adjunct Operation		
1. Food Service		\$150 per independent operation
2. Food Store ≤ 5,000 sq. ft.		\$150 per independent operation
3. Food Store > 5,000 sq. ft.		\$200 per independent operation
H. Commissary		
1. No food prep		\$100
2. With food prep		\$200
I. Mobile Units		
1. Prepackaged food only		\$100
2. Open and/or food prep		\$200
3. Push Carts		\$200

J. Plan Review		
1. ≤ 500 sq. ft.		\$0
2. >500 ≤ 3,000 sq. ft.		\$50
3. >3,000 sq. ft.		\$100
K. Late Fee		
		The late fee increases 10% for each 30 day block until permit fee and late fee is paid. Permits that are more than 90 days overdue will be required to be rapped for.
1. From 1-30 days		10% of fee owed
2. From 31-60 days		20% of fee owed

2. On-site sewage facility fees		
DETERMINED BY TARRANT COUNTY		
A. New System		
1. Application Fee		\$ 0
2. Water research fee		\$10
3. Permit Fee		\$250
4. Total for new system		\$260
B. Reinspection of system		
		\$75
C. Repair of system previously permitted		
		\$100

3. Beer and Wine Permit One half the state fee assessed for each State permit issued

4. Mixed Beverage Permit- After third year of operations One half the state fee assessed for each State permit issued

5. Municipal Settings Designation		
A. Application Fee		\$2,000
B. Third-party environmental review fee		\$5,000

6. Miscellaneous Permits		
A. Swimming Pool, Spa & Interactive Water Feature		
1. Plan Review and Opening Inspection		\$150
2. Annual Permit		\$250
3. Required Reinspection		\$75

7. Food Truck Operational Site permit		\$50 for Six Months
8. Seasonal Permit (Farmers Market and Snow Cone Stand)		\$100
9. Food Handler Class Fee		\$15

Code Enforcement

1. Administrative Cost to File Liens for Cost of Mowing and Nuisance Abatement	\$120
2. Weed mowing and nuisance abatement notification fee	\$50

Water and Wastewater

1. Tap Fees		
A. 5/8" Meter Set	\$295.59	
B. 5/8" Meter, dig out, U Branch	\$415.80	
C. 5/8" Tap, Meter and Box in easement	\$1,379.88	<i>(pavement work : Get quote from Public Works)</i>
D. 1" Meter Set	\$385.54	
E. 1" Water Tap, Meter and Box in easement	\$1,458.53	
F. 1 1/2" Meter Set	\$578.75	
G. 1 1/2" Tap, Meter and Box	\$2,204.33	<i>(Positive displacement meter in easement, pavement work: Get quote from Public Works)</i>
H. 1 1/2" Tap, Meter and Box	\$2,601.35	<i>(turbine meter in easement, pavement work: Get quote from Public Works)</i>
I. 1 1/2" Meter (positive disp.)	\$578.75	
J. 1 1/2" Meter (turbine)	\$835.77	
K. 2" Meter (positive disp.)	\$749.10	
L. 2" Meter (turbine)	\$850.32	
M. 2" Meter (compound)	\$1,711.32	
N. 2" Tap, Meter and Box	\$2,314.90	<i>(Positive displacement meter in easement, pavement work: Get quote from Public Works)</i>
O. 2" Tap, Meter and Box	\$2,416.12	<i>(turbine meter in easement, pavement work: Get quote from Public Works)</i>
P. 2" Tap, Meter and Box	\$3,277.12	<i>(Compound meter in easement, pavement work: Get quote from Public Works)</i>
Q. 3" Tap, Meter and Box	To be determined by Utilities Supervisor	
R. 4" Tap, Meter and Box	To be determined by Utilities Supervisor	
S. 4" Sewer Tap in Pavement	\$866	
T. 4" Sewer Tap in Easement	\$985.41	
U. Relocate 5/8" Meter	\$201.00	<i>(12 ft. or less in easement, pavement work: Get quote from Public Works)</i>

V. Relocate 5/8" Meter (more than 12 ft.)	Get quote from Public Works	
W. Relocate 1" Meter	\$215.00	(12 ft. or less in easement, pavement work: Get quote from Public Works)
X. Relocate 1" Meter (more than 12 ft.)	Get quote from Public Works	
Y. Pull Meter	\$10	
Z. Double Meter Box	\$30.50	
AA. 2" and 1 1/2" Meter Box	\$217.00	
AB. 2" + Meter Box	\$117	
AC. Pavement Cut / Replacement	To be determined by Utilities Supervisor	
AD. Automatic Flush Valve	\$1,000.00	
AE. Water and Wastewater Impact Fees	Refer to Current Impact Fee Ordinance for Fees	(Burleson charges both City of Burleson and City of Fort Worth Impact Fees)

Utility Billing

1. Security Deposits		
A. Minimum Residential		\$135
B. Commercial		
1. Minimum for 3/4" Meter		\$ 135
2. Minimum for 1 1/2" Meter		\$ 160
3. Minimum for 2" Meter		\$ 185
4. Minimum for 3" Meter		\$ 210
5. Minimum for 4" Meter or Larger		\$ 260
C. Security Deposit for Fire Hydrant Meters		\$ 1,800

2. Penalty Amount for Late Bills 10% Excluding Tax

3. Return Check Fee \$ 35

4. Extension Fee \$5

5. Reconnect Fee		
A. Standard		\$35
B. Reconnect Fee After 5:00 PM and on weekends and holidays		\$50

6. Extra Trip Fee \$15

7. Meter Test Fee		
A. For 3/4" or 1" Meter		\$30
B. For 1 1/2" Meter and Larger		\$125

8. Temporary Service Fee (2 day limit and 2,000 gallons) \$30

9. Transfer Fee \$15

10. Construction Meter Non-Read Fee \$100

11. After Hours Turn-on Fee \$50

12. Initiation Fee (in addition to deposit) \$10

13. Tampering Fee		
A. First Occurrence		\$50
B. Second Occurrence		\$100
C. Third Occurrence		\$150

14. Pull Meter Fee \$30

BRiCk

1. Definitions:

A. Adult	Ages 16-61
B. Non-Resident	Any individual or family not living within the defined city limits of Burleson.
C. Resident	Person who resides within the city limits of Burleson
D. Senior	Ages 62 and older
E. Youth	Ages 3-15 (children under 3 years of age are free)

2. General Policy for BRiCk:

A. Children below 10 years of age must be accompanied by an adult at all times.
B. Fitness Area/2nd floor cardio:
1. No children under 13 allowed in fitness area or walk/jog track with the exception of specified periods of family track time.
2. Children over the age of 13 may attend a fitness orientation class to be allowed future access to the fitness area without parent supervision.
3. Family fitness room available at all times to children ages 6 – 12. Recommended ratio of 1 adult per child.

C. Cancellations/Refunds/Transfers/Medical Policy:			
1. Rentals canceled 30 calendar days or more prior to event date	Receive 100% of the deposit.		
2. Rentals canceled 29-15 calendar days prior to event date	Receive 50% deposit.		
3. A. Rentals cancelled 14 calendar days or less prior to the event date; B. Rentals downgraded from 2 rooms to 1 room 30 calendar days or more prior to event date; C. Rentals downgraded from 2 rooms to 1 room less than 30 calendar days prior to event date	A. Forfeit all deposits. B. Refunded 100% of deposit paid for the additional room. C. Forfeit the portion of the deposit paid for the additional room. For pool party rooms, one-half of the deposit paid for both rooms will be forfeited.		
4. Sports rental cancellations	May be subject to an administrative fee not to exceed \$50.00.		
D. Insufficient Funds Fee:	A fee of \$35 will be charged for insufficient funds		

3. Memberships Fees:

RESIDENT RATE	Annual Contract	Monthly Draft	1 Month
Youth (3 – 15 yrs.)	\$235	\$25	\$30
Adult	\$330	\$35	\$40
Senior (62 & up)	\$280	\$30	\$35
Family	\$505	\$50	\$65

NON-RE SIDENT	Annual Contract	Monthly Draft	1 Month
Youth (3 – 15 yrs.)	\$315	\$30	\$40
Adult	\$440	\$45	\$55
Senior (62 & up)	\$380	\$40	\$50
Family	\$680	\$70	\$85

MILITARY / FIRST RESPONDER	Annual Contract	Monthly Draft	1 Month
Youth (3 – 15 yrs.)	\$185	\$20	\$25
Adult	\$260	\$25	\$35
Senior (62 & up)	\$225	\$23	\$30
Family	\$405	\$40	\$50

CORPORATE / EDUCATOR	Annual Contract	Monthly Draft	1 Month
Adult	\$285	\$30	\$35
Senior (62 & up)	\$245	\$25	\$30
Family	\$445	\$45	\$60

SUMMER PUNCH PASS	5 Day	10 Day
Youth (3 – 15 yrs.)	\$20	\$25
Adult	\$25	\$30
Senior (62 & up)	\$22	\$27
Family (up to 4)	\$35	\$40

DAILY GUEST	1 Day	Military / First Responder / Educator
Day Pass 3 & Up	\$8	\$6
Family Day Pass (up to 4)	\$20	\$15
Groups of 15+	\$6 each	\$4 each

* Family membership includes access to KidZone

4. Fees in Addition to Membership: The following are available to members at an additional cost (not included in the membership fees), subject to rules established by the Director.

	Deposit	Member or Resident	Non-Resident	
A. Indoor Aquatics / Party Rooms:				
1. Pool Party Room - Max 25 guests	\$50	\$50/hr	\$81/hr	
2. Pool Party Room - Max 50 guests	\$50	\$95/hr	\$142/hr	
3. Private party without slide - Max 485 guests	\$50	\$237.50/hr	\$262.50/hr	
4. Private party with slide - Max 485 guests	\$50	\$262.50/hr	\$287.50/hr	
5. Private party with sundeck - 50 max	\$50	\$70	\$108	
6. General Policies (not limited to the following):				
a. All rental rates are based on hourly rates with a minimum 2 hour rental.				
b. Rentals and private parties include the use of party room(s) and entire indoor aquatics area				
c. Private party fees include the cost of after-hours lifeguards				
B. Meeting Room Rentals (All rental rates are based on hourly rates with a minimum 2 hour rental):				
1. 1,400 square feet	\$50	\$45/hr	\$61/hr	
2. 2,800 square feet	\$50	\$80/hr	\$108/hr	
3. Damage Deposit	Will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.			
4. After Hours Fee	\$15/hr. per customer service attendant in addition to rental fees listed above.			
C. Gymnasium Rentals:				
1. Half Court	\$50	\$25/hr	\$46/hr	
2. Full Court	\$50	\$35/hr	\$61/hr	
3. Two Full Courts	\$50	\$65/hr	\$108/hr	
4. Damage Deposit	Will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.			
5. After Hours Fee	\$15/hr. per customer service attendant in addition to rental fees listed above.			
D. Kids Zone:				
1. All Family memberships excluding Daily Guests:		No Add'l Cost	No Add'l Cost	
2. Daily Guests:		\$2/hr perchild	\$2/hr perchild	
3. General Policies (not limited to the following):				
a. Ages 6 months through 12 years of age				
b. Parents/guardians must be on premises				
c. Maximum 2 hours				
d. Late fees will be charged for failure to pick up on time				
E. Outdoor Swimming Pool (All rentals are based on hourly rates with a minimum of two hour rental):				
1. Daily Passes - Youth (Age 3-15)		\$3	\$3	
2. Daily Passes - Adult (Age 16-61)		\$4	\$4	

F. Outdoor Pool Rental/Private Parties:			
1. 0-49 attendees/ guests	\$50	\$65/hr	\$75/hr
2. 50-149 attendees/ guests	\$50	\$75/hr	\$85/hr
3. General Policies (not limited to the following):			
a. Rentals and private parties include the use of the outdoor pool only			
b. Private party fees include the cost of afterhours lifeguards			
c. The Damage Deposit will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.			
G. Party Packages (2 hours)		Deposit	Fee
1. Basic - 1 Activity (24 participants)	\$50	\$225	
2. Additional Activity (Pool or Gym/Boulder)		\$30	
3. Additional Guests		\$5.00 each	

City Ball Fields		
1. Unreserved	No Charge	No Charge
2. Organized League Athletics	City Leagues, PeeWee Football, and BYA are allowed to use fields for organized game play	
3. Ball Field Reservations		
A. Reservations/Field	\$25 w/o lights	
4. Tournament Fees		
A. Ballfield Rental Girls	\$300 per field minimum of 5 fields	
B. Ballfield Rental Boys	\$400 per field per day minimum of 10 fields max of 15 fields	

Park Facilities (Warren, Chisenhall and Mistletoe)		
1. Pavillion		
A. Full Shelter	\$20/HR	
2. Tennis Courts -	<i>Resident</i>	<i>Non- Resident</i>
A. Tournament Reservations	\$10/HR.	\$15/HR.

Stage Rental Fees		(All fees are based on a 4 hour stage rental)	
1. For Profit Organizations		\$3,300	
A. Extra Speakers		\$450	
B. Additional Hours		\$500/hour	
C. Deposit		\$1,000	
D. Mileage greater than 5 miles		\$20/mile	
2. Not For Profit Org (501c3 required)		\$1,650	
A. Extra Speakers		\$450	
B. Additional Hours		\$250/hour	
C. Deposit		\$1,000	
D. Mileage greater than 5 miles		\$20/mile	
<i>All Recreation fees listed are maximum fees to be charged. Recreation management has authority to adjust fees and run seasonal specials as needed to In the event of a question or conflict, the City Council shall provide the final resolution.maximize play.</i>			
Park land Dedication-Cash in lieu of land (charged with filing of the plat)		\$300/Unit	
Park Development Fee (charged with filing of the plat)		\$300/Unit	

Russell Farm		<i>All rental rates are based on hourly rates with a minimum 2 hour rental</i>	
1. Building Rental			
A. Chesapeake Building (1800 sq. ft. - (max occupancy:145) - operational hours		\$50 per hour	
B. Chesapeake Building - Non-operational hours		\$71 per hour	
C. Baker Building (500 Sq ft. - max occupancy: 50); Operational Hours		\$38 per hour	
D. Baker Building - Non-Operational Hours		\$59 per hour	
E. Hay Barn/Outdoor Pavilion (1110 sq. ft. - max occupancy: 100); Operational Hours		\$31 per hour	
F. Hay Barn/Outdoor Pavilion - Non-Operational Hours		\$53 per hour	
*Fee includes 35 chairs. Additional chairs: \$2.00 per chair.			
**After Hours Fee - \$17/hr per customer service attendant in addition to rental fees listed above			

2. Wedding Ceremony and Reception Packages			
All packages include:	Separate ceremony and reception area.		
	Exclusive use of the manicured 4 acre landscape venue for 8 hours. (Time includes setup and tear down).		
	Choice of unique outdoor pavilion/ outdoor or indoor areas for ceremony and reception		
	Unlimited access for portraits of grounds and amenities.		
	Wedding coordinator/planner.		
	Chairs, tables and table cloth.		
	Large on-property bridal suite with restrooms and kitchen area.		
	Complete setup and tear down of included items.		
A. 50 guests or less:	\$	1,405	
B. 51 – 100 guests:	\$	1,675	
C. 101 – 200 guests:	\$	2,185	Does not include tent.
D. 151 – 200 guests: *	\$	3,735	* 150+ guests: Wedding/Reception tent provided.
<i>Note: These are basic wedding packages. Special combinations of facilities and events can be arranged at the farm. Park and Recreation Management reserves the right to develop pricing packages to address the patron's needs.</i>			

3. Wedding Ceremony Only			
All packages include:		Ceremony Area.	
		Exclusive use of the manicured 4 acre landscape venue for 4 hours. (1 hour ceremony and 3 hours set up time.)	
		Unlimited access for portraits of grounds and amenities*.	
		Choice of unique outdoor pavilion/ outdoor or indoor areas for ceremony.	
		Wedding coordinator/planner.	
		Chairs for ceremony.	
		Large on-property bridal suite with restrooms.	
		Complete setup and tear down of facility	
A. 50 guests or less:		\$	735
B. 51 – 100 guests:		\$	835
C. 101 – 200 guests:		\$	1,035
D. 151 – 200 guests: *		\$	2,235
* Wedding Tent provided.			
<i>Note: These are basic wedding packages. Special combinations of facilities and events can be arranged at the farm. Park and Recreation Management reserves the right to develop pricing packages to address the patron's needs.</i>			

4. Reservation and Refund Policies			
A. All reservations must be made at Russell Farm with the Facility Supervisor.			
B. All refund/refund fees are paid at the Burleson Recreation Center.			
C. All reservations must be paid in full 48 hours prior to rental.			
D. Rental Deposit Fee: \$100.00 per building reserved.			
E. Cleaning Fee: \$40.00 per room/building used.			
F. A deposit is required on facility rentals along with the completion of the Russell Farm Reservation contract. The deposit will be refunded if the area used has been left in good order and if all conditions of the Russell Farms rental/refund policies are met. Refund of damage deposit is subject to any remaining balance due on household.			

5. Rental Cancellation Refunds:
A. Rentals cancelled 30 calendar days or more prior to booking will receive 100% of the deposit.
B. Rentals cancelled 29 - 15 calendar days or more prior to booking will receive 50% of the deposit.
C. Rentals cancelled 14 calendar days or less prior to booking will receive 50% of the deposit.
D. User shall not collect fees at the Russell Farm unless approval has been granted in writing by an authorized representative of the City's Park and Recreation Department. All reservations where monies are collected are subject to approval by the Park and Recreation Department. The City of Burleson will receive 15% of total collections (admission, concession etc.) or \$50.00 whichever is greater. This fee is in addition to all applicable reservation fees.
<i>Note: All Russell Farm Fees listed are the maximum fees to be charged. Park and Recreation Management have the authority to adjust fees and run seasonal specials. In the event of a conflict, the City Council shall provide the final resolution.</i>

Golf Course		
1. Green Fees (All Fees include 1/2 cart and applicable taxes)		
A. Monday through Friday Green Fees		CURRENT
1. M-F: Open - Noon	\$38; \$29 - Seniors and Active Military	
2. M-F: Noon - 3pm	\$35.00	
3. M-F: 3pm - Close	\$27.00	
4. Senior Card (55+)	\$49.99 (year)	
B. Saturday, Sunday, & Holidays Green Fees		
1. Sat & Sun (& Holidays): Open - Noon	\$48.00	
2. Sat & Sun (& Holidays): Noon - 3pm	\$39.00	
3. Sat & Sun (& Holidays): 3pm - Close	\$29.00	
C. Replay Green Fees		
1. 9 additional holes	\$10.00	
2. 18 additional holes	\$15.00	
3. Senior Card (55+)	\$21.00	
<i>Note 2: All Golf fees listed are maximum fees to be charged. Golf course management has authority to adjust fees and run seasonal specials as needed to maximize play. In the event of a question or conflict, the City Council shall provide the final resolution.</i>		
2. Monthly Membership Fees: both include unlimited range balls, 10% discount in the pro-shop & \$20 golf after 2pm.		
Silver	\$29.99	
Gold - Golf discounts prior to 2pm daily	\$69.99	

Economic Development

Mayor Vera Calvin Plaza in Old Town:

1. Plaza reservation: half-day (up to 6 hours) \$2,500 + \$1,500 refundable deposit
2. Plaza reservation: full day (in excess of 6 hours) \$5,000 + \$2,500 refundable deposit