

Texas Commission on Environmental Quality
Stormwater Team Leader (MC-148)
P.O. Box 13087
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for the City of Burleson
TPDES Authorization: TXR040062

Dear Team Leader:

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040062 for the City of Burleson.

The annual report is for Year 7 of the 2019 permit. The reporting period beginning date is **10/1/2024** and the ending date is **12/31/2024**. This report is intended to bridge the gap as the City of Burleson transitions from fiscal year reporting to calendar year reporting.

A separate Notice of Change **will not be** submitted based on the fact that the next reporting period (1/01/2025 – 12/31/2025) will apply standards of the 2024 General Permit and the City of Burleson's updated Stormwater Management Program.

As required by the general permit, a copy of the report has been mailed to the TCEQ's **Regional Office 4** in Fort Worth, Texas.

Sincerely,

KRISTEN TANZ

Environmental Services

Environmental Health Specialist II

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Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR040062

Reporting Year: Year 7 of 2019 permit

Annual Reporting Year Option Selected by MS4:

Fiscal Year: Oct-September Last day of fiscal year: September 30th

Reporting period beginning date: **10/1/2024**

Reporting period end date: **12/31/2024**

MS4 Operator Level: 3 Name of MS4: City of Burleson

Contact Name: Kristen Tanz Telephone Number: 817-426-9848

Mailing Address: 725 SE John Jones Dr., Burleson, TX 76028

E-mail Address: ktanz@burlesontx.com

A copy of the annual report was submitted to the TCEQ Region: **YES** **X** NO

Region the annual report was submitted to: TCEQ Region 4

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	Yes		Permittee has conducted a self-review and found to be in compliance.
Permittee is currently in compliance with recordkeeping and reporting requirements.	Yes		Permittee has conducted a self-review and found to be in compliance.

	Yes	No	Explain
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	Yes		Permittee has conducted a self-review and found to be in compliance.
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	Yes		Permittee has conducted an annual review of the SWMP in conjunction with the preparation of the annual report.

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1.1 UTILITY BILL INSERT	Publish one educational flyer as a utility bill insert each year. Post the educational flyer on the City's web page.	Yes. The material educates the public about our storm system and may lead to changed behaviors causing reduction in contaminants.
1.2 CITY FOCUS NEWSLETTER (Weekly Newsletter)	Include two (2) articles per year in the City Focus newsletter. Comment: City Focus has changed to City Weekly Newsletter.	Yes. The material educates the public about our storm system and may lead to changed behaviors causing reduction in contaminants.
1.3 BURLESON PARKS AND RECREATION COMMUNITY GUIDE	Publish one (1) article per year in the Burleson Parks and Recreation Community Guide.	Yes. The material educates the public about our storm system and may lead to changed behaviors causing reduction in contaminants.

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1.4 STORMWATER WEB PAGE	Publish two (2) educational stormwater features each year.	Yes. This metric does not directly reduce pollutants, but allows us to evaluate what reach we are obtaining with educational materials on our page. The educational materials can result in a reduction of pollutants.
1.5 SOCIAL MEDIA ACCESS AND UTILIZATION	Publish 15 stormwater related posts each year on the City's social media.	Yes, this increases participation in events like the Trash Bash and HHW collection events. It also allows us to share timely reminders with residents regarding seasonal stormwater issues such as draining pools, applying yard chemicals, disposing of yard waste, etc.
1.6 PUBLIC REFERENCE	Maintain a list of educational materials made available at the City's public library.	Yes. This metric does not directly reduce pollutants, but allows us to evaluate what reach we are obtaining with educational materials. The educational materials can result in a reduction pollutants.
1.7 SPECIAL EVENTS	Distribute stormwater educational material at a minimum of three (3) special events each year.	Yes. The educational materials can result in a reduction of pollutants based on behavioral changes.
1.8 ELECTED OFFICIAL EDUCATION	Provide City Council with updates regarding the stormwater program at least once each year.	Yes. Updating council on our SWMP keeps them up to date with our program and allows for continuation of funding and feedback.
1.9 BUSINESS EDUCATION	Distribute educational material to one (1) business category that may affect stormwater each year.	Yes. These targeted educational flyers help business owners improve their BMPs.

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1.10 PRESENTATIONS	Provide at least one (1) stormwater educational presentation.	Yes. Educational presentations can result in behavioral changes that result in a reduction of pollutants.
1.11 CONTRACTOR EDUCATION	Provide <i>Steps to Obtain Construction Permits for Stormwater Discharges</i> (RG-436) to 100% of construction site applicants when granted a Notice to Proceed.	No. At this time, a Notice to Proceed is only issued by the City of Burleson once we have verified the construction site applicant has their STEERS NOI and TPDES permit.
1.12 PRINTED MATERIAL	Two (2) times per year, review printed materials available at city facilities. Document the number and type of materials. Restock and modify as necessary.	Yes. The educational materials can result in a reduction pollutants based on behavioral changes.
1.13 PUBLIC EDUCATION TASK FORCE	Attend 50% of PETF meetings at NCTCOG.	Yes. Participation leads to collaboration and results in effecting educational materials and ideas for events and presentations.
1.14 PUBLIC NOTICE OF MEETINGS	Comply with public notice requirements for all required meetings and include that information in annual reports to the TCEQ.	This is an administrative BMP. The City of Burleson is in compliance with Texas Government Code §551.043

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1.15 PUBLISH NOTICE	Publish notice of the executive director's preliminary determination in the Burleson Star within 30 days after being notified by the TCEQ Office of Chief Clerk, including information about public comment and public meeting.	<p>Yes. Publishing notice allows the public to be involved in submitting feedback and increases community involvement and ownership of the stormwater management program.</p> <p>Comment: The Burleson Star is no longer in publication. The Fort Worth Star-Telegram is now the most local newspaper.</p>
1.16 STORMWATER REPORTING TELEPHONE NUMBER	Maintain a telephone number for the receipt and consideration of public comments or complaints regarding stormwater issues. Report the # of calls received.	<p>Yes. The operation of a reporting hotline allows us to receive information about illicit discharges and respond to them.</p> <p>Comment: In addition to the stormwater telephone number, the City of Burleson utilizes 311 to receive resident concerns.</p>
1.17 LARGE ANIMAL OWNER LIST	Distribute 1 educational document to large animal owners each year.	Yes, these targeted educational materials may result in improved BMPs for large animal owners.
1.18 CLEANUPS	Host at least one (1) litter pick up event each year. Document the number of participants and the estimated pounds of litter and debris removed.	Yes. These events directly remove litter from the MS4.
1.19 ADOPT A STREET (Adopt-A-Spot)	Dedicate one social media post to Adopt-A-Spot program each year. Record program activities.	Yes. The Adopt-A-Spot program results in a direct reduction of litter in the MS4.

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
2.1 IDDE PROGRAM	Evaluate and maintain the current IDDE program. Verify employee training is implemented via BMPs 3.5 and 5.6.	Yes. The IDDE program reduces contaminants in the MS4 by investigation and correction of violations. Employee training ensures that we have more boots on the ground to observe and report issues.
2.2 ILLICIT DISCHARGE ORDINANCE	Record applicable ordinances. Document and review revisions.	Yes. Ordinances allow us to enforce regulations for violations that can cause pollutions in the MS4.
2.3 ILLICIT DISCHARGE PLAN REVIEW	Review and document 100% of all received site development plans for potential illicit connections.	Yes. Reviewing plans for illicit discharges reduces the likelihood of improper sanitary sewer connections to the MS4.
2.4 ILLICIT DISCHARGE INVESTIGATIONS	Investigate 100% of reported illicit discharges within 24 business hours. Document complaints and inspections.	Yes. Ensures penalties for violations.
2.5 SANITARY SEWER OVERFLOW (SSO)	Clean one fourth of sanitary sewer system each year. Conduct video monitoring of one sixth of sanitary sewer system each year. Address 100% of FOG complaints within 48 business hours.	Yes. Regular maintenance helps prevent sanitary sewer overflows into the stormwater system.

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
2.6 SEPTIC SYSTEMS	Investigate 100% of OSSF complaints within 24 business hours. Review 100% of plans submitted for new systems and updates.	Yes. Reviews ensure adequate systems and complaint/violation response corrects issues with existing systems.
2.7 HOUSEHOLD HAZARDOUS WASTE	Provide at least one household hazardous waste collection event each year. Provide year round access for disposal of HHW to 100% of Burleson residents through contract with City of Fort Worth. Document number of households participating.	Yes. HHW collection opportunities reduce improper disposal of chemicals into the stormwater system.
2.8 ILLEGAL DUMPING	Investigate 100% of illegal dumping complaints within 24 business hours.	Yes. Corrects stormwater violations.
2.9 STORM SEWER MAP	Document updates to the City's storm sewer system map.	Yes. Highlights areas that may require attention and allows quick reference when dealing with violations/spills.
3.1 EROSION AND SEDIMENT CONTROL ORDINANCE	Record applicable ordinances. Document review and revisions (if any) of ordinances.	Yes. Allows for enforcement of inadequate erosion controls.

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
3.2 CONSTRUCTION PLAN REVIEW	Review 100% of construction site plans submitted. Document number of plans reviewed. Document number of CSNs and NOIs received.	Yes. Ensures erosion control measures are adequate.
3.3 GRADING OPERATIONS	Review 100% of grading operation plans submitted. Document number of plans reviewed. Document number of permits issued.	Yes. Ensures erosion control measures are adequate.
3.4 CONSTRUCTION SITE INSPECTION AND ENFORCEMENT	Document number of inspections and enforcement actions.	Yes. Ensures erosion control measures are adequate.
3.5 CITY INSPECTOR TRAINING	Provide City erosion control inspectors with training at least once every three years. New City erosion control inspectors will be provided training within twelve months.	Yes. Ensures staff are aware of proper erosion control installation.
3.6 DESIGN MANUAL	Document review and revisions (if any) to design standards manual.	Yes. Allows for changes that improve stormwater quality.
3.7 RECEIPT AND CONSIDERATION OF INFORMATION SUBMITTED BY THE PUBLIC	Conduct an annual review of IDDE program and stormwater reporting number and webpage.	Yes. Allows for public to present concerns and feedback on stormwater issues.

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
4.1 POST CONSTRUCTION ORDINANCE	Perform inspections on all applicable new development projects for compliance with city ordinances and design manual standards before issuing final approval. Document number of inspections and any enforcement actions.	Yes. Allows for tracking, investigation, and enforcement of construction discharges into the stormwater system. Allows inspectors to ensure long term stability of sediment.
4.2 POST CONSTRUCTION PLAN REVIEW	Review and document 100% of construction site plans received with consideration for post construction water quality impacts.	Yes. Ensures erosion controls are adequate.
4.3 DESIGN MANUAL	Document review and revisions (if any) to design standards manual	Yes. Allows for changes that improve stormwater quality.
5.1 LANDSCAPE MANAGEMENT	Conduct annual review of the landscape management plan and document revisions.	Yes. Ensures BMP's for landscaping contribute to the protection of the stormwater system.
5.2 STREET SWEEPING	Document miles of roadway cleaned.	Yes. Prevents road debris from entering the stormwater system
5.3 ROAD SAND STORAGE AND APPLICATION	Conduct annual review of road sand storage and application procedures to minimize risk of stormwater contamination. Revise as necessary.	Yes. Ensures municipal projects minimize stormwater impact.

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
5.4 STORM SEWER CLEANING	Document storm sewer cleaning activities.	Yes. Drainage maintenance prevents flooding of the stormwater system.
5.5 EQUIPMENT MAINTENANCE	Conduct annual review of equipment maintenance facilities.	Yes. Ensures equipment services minimizes stormwater impact.
5.6 EMPLOYEE TRAINING	Perform annual review of curriculum and update as necessary. Require all new field staff to attend online training course. Maintain records of attendees.	Yes. Ensures staff are aware of stormwater issues.
5.7 MATERIAL MANAGEMENT	Perform annual inspections of facilities. Continue to follow good housekeeping and spill prevention practices.	Yes. Minimizes the City's impact on stormwater system.
5.8 BACTERIAL CONTRIBUTION	Conduct annual review of selected BMPs to ensure they are effective. Submit NOC if changes are deemed necessary.	Yes. Ensures the City of Burleson actively works to decrease contribution of bacteria into impaired waters.

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
1.1 UTILITY BILL INSERT	Include one educational flyer as a utility bill insert. Post the educational flyer on the City's web page.	Digital Infographic	7,448	Email addresses on the Burleson Utility Customer Service email distribution list	Yes. Distribution of targeted educational material to the public may result in behavior changes that lead to a reduction in pollutants.
1.2 CITY FOCUS NEWSLETTER (Weekly Newsletter)	Include two (2) articles per year in the City Focus newsletter. Comment: City Focus has changed to City Weekly Newsletter	Weekly Newsletter	3	Articles	Yes. Provides greater access to information to the public.
1.3 BURLESON PARKS AND RECREATION COMMUNITY GUIDE	Include one (1) article per year in the Burleson Parks & Rec Community Guide.	Parks and Recreation Guide	1	Articles	Yes. Provides greater access to information to the public.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
1.4 STORMWATER WEB PAGE	Publish two (2) educational stormwater features each year.	Stormwater webpage	0	Features	Yes. Provides greater access to information to the public and allows us to track what is being viewed.
1.5 SOCIAL MEDIA ACCESS AND UTILIZATION	Publish 15 stormwater related posts each year on the City's social media.	Stormwater related Facebook posts.	8	Stormwater posts	Yes. Provides greater access to information to the public.
1.6 PUBLIC REFERENCE	Maintain a list of educational materials made available at the City's public library.	Library handouts. 2019 SWMP is available through the online catalog.	174	Flyers, brochures, and bookmarks	Yes. Provides greater access to information to the public.
1.7 SPECIAL EVENTS	Distribute stormwater educational material at a minimum of three (3) special events each year.	List	11/9/2024 Fall Recycling Event	Event	Yes. Provides access to disposal of stormwater contaminants and provides greater access to information to the public.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
1.8 ELECTED OFFICIAL EDUCATION	Provide City Council with updates regarding the stormwater program at least once each year.	N/A	0	N/A	No, but provides greater knowledge of stormwater issues for municipal leaders.
1.9 BUSINESS EDUCATION	Distribute educational material to one (1) business category that may affect stormwater each year.	N/A	0	Educational flyers	Yes. Helps to minimize stormwater pollution with targeted education.
1.10 PRESENTATIONS	Provide at least one (1) stormwater educational presentation.	Environmental	1	Promoted 12/12/2024 Septic System Clinic (event by TRA & Mansfield)	Yes. Provides education to the public on stormwater issues.
1.11 CONTRACTOR EDUCATION	Provide <i>Steps to Obtain Construction Permits for Stormwater Discharges</i> to 100% of construction site applicants when granted a Notice to Proceed.	Engineering & Environmental	<i>Steps to Obtain Construction Permits for Stormwater Discharges</i> (RG-436) were made available at the City Hall Annex.	Educational documents	No. Construction site applicants already have their STEERS NOI and TPDES permit by the time a Notice to Proceed is issued by the City of Burleson.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
1.12 PRINTED MATERIAL	Two (2) times per year, review printed materials available at city facilities. Document the number and type of materials. Restock and modify as necessary.	City document displays	<u>Library</u> <i>Restocked:</i> 90 "Where Do I Take My HHW?" 15 "Native & Adapted Plants for North Texas" 10 "Water Efficient Lawn Care for North Texas" <u>City Service Center</u> <i>Restocked:</i> 40 "Lawn Care & Our Water Quality" 20 "Where Do I Take My HHW?" <u>City Hall Annex</u> <i>Restocked:</i> 80 "Where Do I Take My HHW?" 50 FOG collection bags	Educational Documents	Yes. Provides greater access to the public on stormwater issues.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
1.13 PUBLIC EDUCATION TASK FORCE	Attend 50% of PETF meetings at NCTCOG.	PETF	0	Meetings	Yes. Guides city staff in how to best manage permit and provides material cost sharing.
1.14 PUBLIC NOTICE OF MEETINGS	Comply with public notice requirements for all required meetings and include that information in annual reports to the TCEQ.	N/A	The City of Burleson is in compliance with Texas Government Code §551.043	N/A	This is an administrative BMP.
1.15 PUBLISH NOTICE	Publish notice of the executive director's preliminary determination in the Burleson Star within 30 days after being notified by the TCEQ, including information about public comment and public meeting request.	City records	Notice for the 2019 permit was published on August 17, 2022. Comment: The Burleson Star is out of print. The Fort Worth Star-Telegram is now the most local newspaper.	N/A	This is an administrative BMP.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
1.16 STORMWATER REPORTING TELEPHONE NUMBER	Maintain a telephone number for the receipt and consideration of public comments or complaints regarding stormwater issues. Report the # of calls received.	Complaint log	16	Complaints	Yes. Provides a means for the public to report stormwater violations.
1.17 LARGE ANIMAL OWNER LIST	Distribute 1 educational document to large animal owners each year.	Flyers	0	Large animal BMP educational flyers mailed	Yes. Provides education for large animal owners to improve stormwater BMPs.
1.18 CLEANUPS	Host at least one (1) litter pick up event each year. Document the number of participants and the estimated pounds of litter and debris removed.	Registration information	0	Events Participants Lbs. litter	Yes. Trash cleanups remove litter directly from the MS4 and waterways of the city.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
1.19 ADOPT A STREET (Adopt-A-Spot)	Dedicate one social media post to Adopt-A-Spot program each year. Record program activities.	Contract	8 12	Active groups Cleanups conducted	Yes. Allows for public involvement.
2.1 IDDE PROGRAM	Evaluate and maintain the current IDDE program. Verify employee training is implemented via BMPs 3.5 and 5.6 .	Environmental Engineering, Environmental and Code Compliance HR	1 7 8	IDDE Investigations City staff trained to perform SWPPP inspections City staff attended online stormwater training during Year 7 period.	Yes. Allows for tracking and investigation of illicit discharges into the stormwater system.
2.2 ILLICIT DISCHARGE ORDINANCE	Record applicable ordinances. Document and review revisions.	The following ordinance(s) are applicable: Burleson Code of Ordinances Chapter 82, Section IV, "Stormwater Pollution Control"	No revisions during the Year 7 period.	N/A	Yes. Allows for legal penalties for illicit discharges into the stormwater system.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
2.3 ILLICIT DISCHARGE PLAN REVIEW	Review and document 100% of all received site development plans for potential illicit connections.	Development Services	25 4 7 4	Residential Commercial Commercial Remodel Commercial Tenant Finish Out	Yes. Ensures plans reduce cross-connections or illicit discharges.
2.4 ILLICIT DISCHARGE INVESTIGATIONS	Investigate reported illicit discharges within 24 business hours. Document complaints and inspections.	Environmental	1	IDDE Investigation	Yes. Ensures violations are identified and corrected.
2.5 SANITARY SEWER OVERFLOW (SSO)	Clean 25% of sanitary sewer system each year. Conduct video monitoring of 16.7% of sanitary sewer system each year. Address 100% of FOG complaints within 48 hours.	Public Works	14,594 (1.2%) 13,561 (1.1%) 1,212,753 N/A	Feet sewer lines cleaned Feet sewer lines inspected by video Feet total sewer lines No FOG complaints received during Year 7 period.	Yes. Helps prevent sanitary sewer overflows into stormwater system.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
2.6 SEPTIC SYSTEMS	Investigate 100% of OSSF complaints within 24 business hours. Review 100% of plans submitted for new systems and updates.	Tarrant County Public Health	1 2 0	Application received & reviewed Complaint cases Violations	Yes. Helps prevent OSSF overflow into stormwater system.
2.7 HOUSEHOLD HAZARDOUS WASTE	Provide at least one household hazardous waste collection event each year. Provide year round access for disposal of HHW to 100% of Burleson residents through contract with City of Fort Worth. Document number of households participating.	Environmental City of Fort Worth Invoice	0 64	Collection Events Unique Households	Yes. Helps prevent disposal of chemicals into stormwater system.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
2.8 ILLEGAL DUMPING	Investigate 100% of illegal dumping complaints within 24 business hours.	311	10	Illegal Dumping complaints	Yes. Prevents potential stormwater violations.
2.9 STORM SEWER MAP	Document updates to the City's storm sewer system map.	GIS	0 397 9 1 0 0	Feet of enclosed pipe added Feet of culvert added Storm manholes added Storm Inlets added Storm Outfall added Feet of open channel added	Yes. Highlights areas that may require attention.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
3.1 EROSION AND SEDIMENT CONTROL ORDINANCE	Record applicable ordinances. Document review and revisions (if any) of ordinances.	Burleson Code of Ordinances Chapter 82, Section IV, "Stormwater Pollution Control" Appendix A, "Subdivision and Development"	2 0	Sections Revisions	Yes. Allows for enforcement of erosion controls.
3.2 CONSTRUCTION PLAN REVIEW	Review 100% of construction site plans submitted. Document number of plans reviewed. Document number of CSNs and NOIs received.	Engineering	9 0	Plans reviewed CSN/NOIs received	Yes. Ensures erosion control measures are adequate. Yes. Notifies city of construction sites.
3.3 GRADING OPERATIONS	Review 100% of grading operation plans submitted. Document number of plans reviewed. Document number of permits issued.	Engineering	2 2	Grading plans reviewed Notices to Proceed issued	Yes. Ensures erosion control measures are adequate.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
3.4 CONSTRUCTION SITE INSPECTION AND ENFORCEMENT	Document number of inspections and enforcement actions.	Engineering Environmental	275 89 40 1	Engineering inspections Environ. inspections Warnings Notice of Violation	Yes. Ensures erosion control measures are adequate.
3.5 CITY INSPECTOR TRAINING	Provide City erosion control inspectors with training at least once every three years. New City erosion control inspectors will be provided training within twelve months.	Engineering & Environmental	1 7	Inspectors trained in Year 7 Total inspectors trained	Yes. Ensures staff are aware of proper erosion control installation.
3.6 DESIGN MANUAL	Document review and revisions (if any) to design standards manual.	Engineering	0	Design manual revisions in Year 7	Yes. Allows for changes that improve stormwater quality.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
3.7 RECEIPT AND CONSIDERATION OF INFORMATION SUBMITTED BY THE PUBLIC	Conduct an annual review of IDDE program and stormwater reporting number and webpage.	N/A	BMP 1.16 is on track with SWMP goals. BMP 2.1 is on track with SWMP goals.	N/A	Yes. Allows for public to present concerns about stormwater issues.
4.1 POST CONSTRUCTION ORDINANCE	Perform inspections on all applicable new development projects for compliance with city ordinances and design manual standards before issuing final approval. Document number of inspections and any enforcement actions.	Burleson Code of Ordinances Chapter 82, Section IV, "Stormwater Pollution Control" Subdivision and Development Ordinance	0	Revisions in Year 7	Yes. Allows for changes that improve stormwater quality.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
4.2 POST CONSTRUCTION PLAN REVIEW	Review and document 100% of construction site plans received with consideration for post construction water quality impacts.	Engineering	9	Plans reviewed	Yes. Ensures stormwater flow will not be negatively impacted by new construction.
4.3 DESIGN MANUAL	Document review and revisions (if any) to design standards manual.	Development Services	0	Design manual revisions in Year 7	Yes. Allows for changes that improve stormwater quality.
5.1 LANDSCAPE MANAGEMENT	Conduct annual review of the landscape management plan and document revisions.	A Stormwater Pollution Prevention Plan for City operations, including landscape management, was reviewed. No updates during Year 7.	N/A	N/A	Yes. Ensures BMP's for landscaping contribute to the protection of the stormwater system.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
5.2 STREET SWEEPING	Conduct regular maintenance sweeping on all city street construction and repair projects. Document miles of roadway cleaned.	Public Works	271	Lane miles swept	Yes. Prevents road debris from entering the stormwater system
5.3 ROAD SAND STORAGE AND APPLICATION	Fully implement changes to road sand storage and application procedures, including structural and non-structural controls, if any are necessary.	Public Works	No additional changes are necessary in Year 7.	N/A	Yes. Ensures municipal projects minimize stormwater impact.
5.4 STORM SEWER CLEANING	Document storm sewer cleaning activities.	Public Works	8	Storm Sewer work projects in Year 7	Yes. Drainage maintenance prevents flooding of the stormwater system.

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
5.5 EQUIPMENT MAINTENANCE	Conduct annual review of equipment maintenance facilities.	Environmental	1	Inspection	Yes. Ensures Equipment services minimizes stormwater impact.
5.6 EMPLOYEE TRAINING	Review curriculum annually and update as necessary. Require all new field staff to attend online course. Keep records of attendees.	Human Resources	8	Employees trained via our online stormwater training course during Year 7	Yes. Ensures staff are aware of stormwater issues.
5.7 MATERIAL MANAGEMENT	Perform annual inspections of facilities. Follow good housekeeping and spill prevention practices.	Environmental	2	City facilities inspected	Yes. Minimizes the City's impact on stormwater system.
5.8 BACTERIAL CONTRIBUTION	Conduct annual review of selected BMPs to ensure they are effective. Submit NOC if necessary.	Environmental	See section D of report: Impaired Waterbodies	N/A	Yes. Ensures the City of Burleson actively works to decrease contribution of bacteria into impaired waters.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1.1 UTILITY BILL INSERT	Include one educational flyer as a utility bill insert. Post the educational flyer on the City’s web page.	Met goal. 7,448 educational flyers were emailed to our Utility Customer Service email distribution list during Year 7. FOG flyer posted to “Stormwater Education for Homeowners” web page.
1.2 CITY FOCUS NEWSLETTER (Weekly Newsletter)	Include two (2) articles per year in the City Focus newsletter. Comment: City Focus has changed to City Weekly Newsletter	Exceeded goal. 3 stormwater posts were included in the City Weekly Newsletter during Year 7.
1.3 BURLESON PARKS AND RECREATION COMMUNITY GUIDE	Include one (1) article per year in the Burleson Parks and Recreation Community Guide.	Met goal. One article about Stormwater Runoff was included in the Fall/Winter 2024 Community Guide.
1.4 STORMWATER WEB PAGE	Publish two (2) educational stormwater features each year.	As detailed in the 2024 annual report, due to the short reporting period, we were not able to create and publish new stormwater features during Year 7.
1.5 SOCIAL MEDIA ACCESS AND UTILIZATION	Publish 15 stormwater related posts each year.	As detailed in the 2024 annual report, due to the short reporting period, we aimed to publish 4 stormwater related posts during Year 7. We exceeded this goal by posting 8 stormwater posts during Year 7.

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1.6 PUBLIC REFERENCE	Make the City of Burleson SWMP available for reference at the Burleson Public Library. Review relevant stormwater educational material each year.	<p>Met goal. The following relevant stormwater educational materials were restocked on 12/6/2024:</p> <ul style="list-style-type: none"> 30 Texas SmartScape bookmarks 90 "What Do I Do with Household Hazardous Waste?" 15 "Native & Adapted Plants for North Texas" 10 "Water Efficient Lawn Care for North Texas" 20 "Talkin' Trash" coloring book 9 "Warm Season Turf Grasses for North Texas" <p>2019 SWMP is available online through library catalog: 2019 Stormwater Management Program</p>
1.7 SPECIAL EVENTS	Distribute stormwater educational material at a minimum of three (3) special events each year.	As detailed in the 2024 annual report, due to the short reporting period, we aimed to distribute stormwater education at one special event during Year 7. Met this goal by distributing information about HHW disposal at the City of Burleson Fall Recycling Event on 11/9/2024.
1.8 ELECTED OFFICIAL EDUCATION	Provide City Council with updates regarding the stormwater program at least once each year.	As detailed in the 2024 annual report, an update to City Council on the Burleson SWMP and MS4 permit was not planned during Year 7 but was planned for the first quarter of 2025 (and delivered 2/19/2025).
1.9 BUSINESS EDUCATION	Distribute educational material to one (1) business category that may affect stormwater each year.	As detailed in the 2024 annual report, due to the short reporting period, we were not able to create and distribute new educational materials during Year 7.
1.10 PRESENTATIONS	Provide at least one (1) stormwater educational presentation each year.	As detailed in the 2024 annual report, due to the short reporting period, it was not practical to schedule a presentation during Year 7. However, City of Burleson staff promoted a Septic System Clinic hosted by Trinity River Authority and City of Mansfield on 12/12/2024.

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1.11 CONTRACTOR EDUCATION	Provide "Steps to Obtain Construction Permits for Stormwater Discharges (RG-436) to 100% of construction site applicants when granted a Notice to Proceed.	<p>Environmental & Engineering departments work together to approve new construction projects, and a Notice to Proceed (NTP) is not granted until applicants have a STEERS NOI and TPDES permit for the site, so the RG-436 is no longer appropriate to distribute when an NTP is granted.</p> <p>Environmental inspector provides educational trifold to contractors that have erosion control issues to address, with individualized comments notated by hand.</p>
1.12 PRINTED MATERIAL	Two (2) times per year, review the accuracy and effectiveness of printed materials available at city facilities. Document the materials and locations. Restock and modify as necessary.	<p>As detailed in the 2024 annual report, due to the short reporting period, only one review was conducted during Year 7. Restocked materials at the following locations on 12/06/2024.</p> <p><u>Stormwater Materials at the Burleson Public Library:</u> 90 "Where Do I Take My Household Hazardous Waste?" 15 "Native & Adapted Plants for North Texas" 10 "Water Efficient Lawn Care for North Texas" 9 "Warm Season Turf Grasses for North Texas"</p> <p><u>Stormwater Materials at the City Service Center:</u> 40 "Lawn Care and Our Water Quality" 30 "Quick Guide to Recycling" 20 "Where Do I Take My Household Hazardous Waste?" 10 "Clean Pipes are Green Pipes"</p> <p><u>Stormwater Materials at City Hall:</u> 20 "Where Do I Take My Household Hazardous Waste?" 9 "Native & Adapted Plants for North Texas" 6 "Water-Efficient Lawn Care for North Texas"</p> <p><u>Stormwater Materials at the City Hall Annex:</u> 80 "Where Do I Take My Household Hazardous Waste?" 50 Fat Trapper bags (for FOG disposal)</p>
1.13 PUBLIC EDUCATION TASK FORCE	Attend 50% of PETF meetings at NCTCOG.	As detailed in the 2024 annual report, City of Burleson staff had a schedule conflict for the October 16, 2024 PETF meeting. The next PETF meeting was not scheduled until January 22, 2025.

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1.14 PUBLIC NOTICE OF MEETINGS	Comply with public notice requirements for all required meetings and include that information in annual reports to the TCEQ.	This is an administrative BMP. The City of Burleson is in compliance with Texas Government Code §551.043
1.15 PUBLISH NOTICE	Publish notice of the executive director's preliminary determination in the Burleson Star within 30 days after being notified by the TCEQ Office of Chief Clerk, including information about public comment and public meeting request.	<p>The City of Burleson published notice of the executive director's preliminary determination within 30 days after being notified by the TCEQ Office of Chief Clerk. Notice was published for the 2019 permit on Wednesday, August 17, 2022 in the Fort Worth Star-Telegram.</p> <p>Comment: The Burleson Star is no longer in operation. The Fort Worth Star-Telegram is now the most local newspaper.</p>
1.16 STORMWATER REPORTING TELEPHONE NUMBER	Maintain a telephone number for the receipt and consideration of public comments or complaints regarding stormwater issues. Report the # of calls received.	Met goal. Documented 2 stormwater complaints via the reporting telephone number, 8 complaints via Burleson 311, 1 complaint via e-mail, and 6 stormwater concerns reported internally by city staff.
1.17 LARGE ANIMAL OWNER LIST	Distribute 1 educational document to large animal owners each year. Update list and educational materials as needed.	As detailed in the 2024 annual report, due to the short reporting period, it was not practical to create new targeted educational material during Year 7.

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1.18 CLEANUPS	Host at least one litter cleanup event each year. Document the number of participants and the estimated pounds of litter and debris removed.	As detailed in the 2024 annual report, due to the holidays and cold weather during this reporting period, it was not practical to schedule a large cleanup event during Year 7.
1.19 ADOPT A STREET	Dedicate one (1) stormwater social media post to Adopt-A-Spot program each year. Record program activities.	8 Adopt-A-Spot groups were active during Year 7 and documented a total of 12 cleanups. Adopt-A-Spot was not featured on the city Facebook page during Year 7 since they were last featured on 9/23/2024.
2.1 IDDE PROGRAM	Conduct one (1) department review of IDDE program effectiveness each year. Update as necessary.	<p>Met goal. The Illicit Discharge Detection and Elimination (IDDE) Program continues to be active. The IDDE program provides an overview of the processes used by the City of Burleson to detect and eliminate illicit discharges to the storm sewer conveyance system.</p> <p>The following are measurable components of the IDDE program:</p> <ul style="list-style-type: none"> • Documentation or review and/or updates to the Burleson Code of Ordinances (see 2.2); • Number of site plans reviewed for illicit connections (see 2.3); • Number of illicit discharge investigations (see 2.4); • Documentation of the inspection and maintenance of the sanitary sewer system (see 2.5); • Number of on-site sewage facility applications, complaints, and enforcement actions (see 2.6); • Number of households utilizing the household hazardous waste program (see 2.7); • Response to illegal dumping complaints (see 2.8); • Document updates to the storm sewer map (see 2.9)

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
2.2 ILLICIT DISCHARGE ORDINANCE	Conduct one (1) department review of IDDE ordinance each year. Update as necessary.	Met goal. The following ordinance(s) are applicable to illicit discharge detection and elimination: Burleson Code of Ordinances Chapter 82, Section IV, "Stormwater Pollution Control" There were no revisions during Year 7.
2.3 ILLICIT DISCHARGE PLAN REVIEW	Review and document 100% of all received site development plans for potential illicit connections.	Met goal. Building Inspections documented that 25 Residential, 4 Commercial, 7 Commercial Remodel, and 3 Commercial Tenant Finish Out plans were reviewed for illicit connections.
2.4 ILLICIT DISCHARGE INVESTIGATIONS	Investigate 100% of reported illicit discharges within 24 business hours. Report to TCEQ all illicit flows believed to be an immediate threat to human health or the environment. Document complaints and investigations.	Met goal. Documented a total of 1 IDDE investigation during Year 7.
2.5 SANITARY SEWER OVERFLOW (SSO)	Clean 25% of sanitary sewer system each year. Conduct video monitoring of 16.7% of the sanitary sewer system each year. Address 100% of FOG complaints within 48 business hours. Document inspection and maintenance of the sanitary sewer.	As detailed in the 2024 annual report, due to the short reporting period, it was not practical to hit our normal goal for Year 7. However, during this period 14,594 feet of sewer lines were cleaned (approximately 1.2%), and 13,561 feet of sewer line were inspected by video (approximately 1.1%). Water/Wastewater did not receive any FOG complaints during Year 7.

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
2.6 SEPTIC SYSTEMS	Investigate 100% of OSSF complaints within 24 business hours. Review 100% of plans submitted for new systems and updates. Document investigations and enforcement.	Met goal. Tarrant County Public Health documented and reviewed 1 applications. Tarrant County handled two complaint-based cases, with no violations issued. City staff handled one additional OSSF-related complaint that was resolved without issuing violations.
2.7 HOUSEHOLD HAZARDOUS WASTE	Provide at least one (1) household hazardous waste collection event each year. Provide year round access for disposal of HHW to 100% of Burleson residents through contract with City of Fort Worth. Document number of households participating.	As detailed in the 2024 annual report, we were not able to host a household hazardous waste collection event during Year 7. However, residents have year-round access to dispose of HHW through our Interlocal Agreement with the Fort Worth Environmental Collection Center. 64 unique households in Burleson utilized the Environmental Collection Center in Year 7.
2.8 ILLEGAL DUMPING	Investigate 100% of illegal dumping complaints within 24 business hours.	Met goal. There were 10 reports of illegal dumping received via 311 during Year 7. Complaints were addressed within 24 business hours by Police, Streets, and Code Compliance as appropriate.
2.9 STORM SEWER MAP	Update storm sewer map when construction is completed and verified via inspection. Review map once each year. Document updates.	Met goal. During Year 7, the following assets were added to our GIS maps: 0 feet of Storm Pipe 397 feet of Culvert 9 Stormwater Manholes 1 Stormwater Inlets 0 Stormwater Outfall 0 feet of Storm Channels

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
3.1 EROSION AND SEDIMENT CONTROL ORDINANCE	Record applicable ordinances. Conduct one (1) department review of erosion and sediment control ordinances each year. Document any revisions as they are made.	Met goal. There are two sections of ordinance and zero revisions were made in Year 7. Burleson Code of Ordinances Chapter 82, Section IV, "Stormwater Pollution Control" Subdivision and Development Ordinance
3.2 CONSTRUCTION PLAN REVIEW	Review 100% of construction site plans submitted. Document number of plans reviewed. Document number of CSNs/NOIs received.	Met goal. Engineering reviewed 9 plans and received 0 CSNs/NOIs.
3.3 GRADING OPERATIONS	Review 100% of grading operation plans submitted. Document number of plans reviewed. Document number of permits issued.	Met goal. Engineering reviewed 2 grading plans and issued 2 Notices to Proceed.
3.4 CONSTRUCTION SITE INSPECTION AND ENFORCEMENT	Review stormwater pollution prevention inspection and enforcement procedures at least once each year. Document revisions as they are made. Document number of inspections and enforcement actions.	Met goal. Engineering Inspectors documented 275 construction site inspections, with 10 deficiencies noted for the contractor. Environmental documented 89 construction site inspections, with 38 Pre-emptive warnings issued, 2 Reactive warnings issued, and 1 Notice of Violation issued. No revisions made to inspection and enforcement procedures during Year 7.

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
3.5 CITY INSPECTOR TRAINING	All City construction site erosion control inspectors will be provided training at a minimum of once every three (3) years. New City construction site erosion control inspectors will be provided training within twelve (12) months of their start date.	Met goal. 1 Engineering inspector attended stormwater inspector training during Year 7. 6 additional city staff have attended stormwater inspector training within the past three years.
3.6 DESIGN MANUAL	Conduct annual review of city's design standards manual. Document any revisions.	Met goal. There were no revisions to the design standards manual during Year 7, though there are plans to revise the design standards manual in 2025-2026.
3.7 RECEIPT AND CONSIDERATION OF INFORMATION SUBMITTED BY THE PUBLIC	Conduct an annual review of IDDE program regarding response to public input and update as necessary. Conduct an annual review of stormwater reporting telephone number and webpage operation.	<p>Met goal. The City of Burleson now has a variety of ways for residents to share their complaints and concerns. Our stormwater reporting telephone number, email address, and 311 system allow the public to communicate in a way that is most comfortable for them, while remaining anonymous if they choose to. During Year 7, Environmental responded to a total of 16 stormwater concerns and 1 illicit discharge concern.</p> <p>Notably, 6 of those concerns originated from City staff, which demonstrates that our internal stormwater training is effectively teaching staff what to look for in the field so that we can address stormwater issues as quickly as possible.</p>

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
4.1 POST CONSTRUCTION ORDINANCE	<p>Record applicable ordinances. Perform inspections on all applicable new development and redevelopment projects for compliance before issuing final approval.</p> <p>Document number of inspections and enforcement actions. Conduct an annual review of post construction ordinance and revise as needed.</p>	<p>Met goal. Burleson Code of Ordinances Chapter 82, Section IV, "Stormwater Pollution Control" Subdivision and Development Ordinance There were no revisions to the applicable ordinances in Year 7.</p> <p>Engineering Inspectors documented 275 construction site inspections, with 10 deficiencies noted for the contractor. Environmental documented 89 construction site inspections, with 38 Pre-emptive warnings issued, 2 Reactive warnings issued, and 1 Notice of Violation issued.</p>
4.2 POST CONSTRUCTION PLAN REVIEW	<p>Review 100% of construction site plans received with consideration for post construction water quality impacts. Document number of plans reviewed.</p>	<p>Met goal. Engineering reviewed 9 plans for post construction stormwater regulation compliance.</p>
4.3 DESIGN MANUAL	<p>Review design standards manual once each year. Revise if needed and document revisions.</p>	<p>Met goal. There were no revisions to the design standards manual in Year 7.</p>
5.1 LANDSCAPE MANAGEMENT	<p>Conduct annual review of landscape management plan and modify if needed. Document revisions.</p>	<p>Met goal. There were no revisions to the landscape management plan in Year 7.</p>

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
5.2 STREET SWEEPING	Conduct regular maintenance sweeping on all city street construction and repair projects. Document miles of roadway cleaned. Continue the "Hot Shot" sweeping program, revise and add new locations as needed.	Met goal. Public Works documented 271 lane miles swept in Year 7. Comment: The Hot Shot sweeping program was discontinued. The City now aims to sweep every street at least once every 8 weeks. This results in both more linear miles of roadway cleaned and better overall coverage than the Hot Shot Program provided.
5.3 ROAD SAND STORAGE AND APPLICATION	Conduct annual review of road sand storage and application procedures in order to minimize risk of stormwater contamination. Maintain log of inspection. Revise and document as necessary.	Met goal. Inspection performed 12/30/2024. No additional changes are necessary.
5.4 STORM SEWER CLEANING	Respond to 100% of complaints regarding storm sewer maintenance. Clean or correct as needed. Document storm sewer cleaning activities.	Met goal. Public Works documented 8 drainage work projects utilizing 651 labor hours during Year 7.
5.5 EQUIPMENT MAINTENANCE	Conduct annual review of equipment maintenance facilities. Maintain log of inspection.	Met goal. Inspection performed 12/30/2024.

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
5.6 EMPLOYEE TRAINING	Perform annual review of curriculum and update as necessary. Require all new field staff to attend online training course within 60 days of hire. Maintain records of attendees.	Met goal. Human Resources documented that 8 newly hired field staff were trained via our online stormwater training course during Year 7.
5.7 MATERIAL MANAGEMENT	Perform annual inspections of facilities and controls and schedule any necessary maintenance of structural controls. Continue to follow good housekeeping and spill prevention practices at all facilities and update those practices when improvements can be made.	Met goal. Annual inspections of City operations during Year 7 include Road Sand Storage (BMP 5.2), Facilities, and Equipment Services (BMP 5.5). Equipment Services inspected 12/30/2024. Facilities inspected 12/30/2024. Sand/Brine storage inspected 12/30/2024.
5.8 BACTERIAL CONTRIBUTION	Conduct annual review of selected BMPs to ensure they are effective. Submit NOC if changes are deemed necessary.	Met goal. During Permit Year One, the City of Burleson found historical data available is not adequate to determine the extent of the City of Burleson's MS4 contribution of bacteria into impaired waters. It is also not economically feasible to conduct water quality studies. The City of Burleson has developed focused BMPs to target bacterial contribution. The City of Burleson will work with the Trinity River Authority to develop a regional watershed protection plan. A NOC was submitted during Year Three to meet the requirements of the Permit.

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

The City of Burleson staff conducted weekly visual inspections of all construction sites within the city limits. Inspections were also conducted prior to forecasted rainfall events and following rainfall events in which more than a half inch of precipitation was received. These inspections ensure that developers and builders are implementing adequate erosion control and good housekeeping procedures at their sites to prevent contamination of the MS4.

Illicit discharge detection and elimination was primarily conducted on a complaint basis. Citizen complaints arrived via the stormwater hotline, emails, and the City's 311 non-emergency reporting system. Internal stormwater concerns from city staff were also documented and addressed. When HAZMAT spills occur, they are reported via Dispatch and responded to by Environmental staff to ensure appropriate containment, clean-up, and reporting if the spill exceeds the reportable quantity.

Regular street sweeping is conducted in the City by our Streets Division of Public Works, with a total of 271 lane miles swept during Year 7.

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.
 - Village Creek 0828A was added to the 303(d) list in 2010 and is still included on the most recent list (November 2024) for bacteria as a Category 5r. There is no approved TMDL at this time.
 - No additional new impaired or TMDL water bodies have been identified in Year 7.
2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

During Permit Year One, the City of Burleson found historical data available is not adequate to determine the extent of the City of Burleson's MS4 contribution of

bacteria into impaired waters. It is also not economically feasible to conduct water quality studies. The City of Burleson has developed focused BMPs to target bacterial contribution. The City of Burleson will work with the Trinity River Authority to develop a regional watershed protection plan. A NOC was submitted during Year Three to meet the requirements of the permit.

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A: There are no impaired water bodies with approved TMDLs within the City of Burleson.

4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter (Ex: Total Suspended Solids)	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
N/A	N/A	N/A	N/A

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
N/A	N/A	N/A

6. If applicable, report on focused BMPs to address impairment for bacteria:

Note: There is currently no TMDL in the City of Burleson, but we continue to maintain several BMPs that address bacterial impairment:

Description of bacteria-focused BMP	Comments/Discussion
2.5 SANITARY SEWER OVERFLOW (SSO)	Inspection and maintenance of the sanitary sewer system helps prevent overflows resulting in bacterial impairment.
2.6 SEPTIC SYSTEMS	OSSF Plan review and inspections help to make sure systems are properly installed and maintained to reduce bacterial load.
2.8 ILLEGAL DUMPING	Rapid response to illegal dumping helps prevent debris from entering waterways.

7. Assess the progress to determine BMP’s effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); and/or
- increase in illegal discharge detection through dry screening.

Note: *There is currently no TMDL in the City of Burleson, but we continue to maintain several BMPs that address bacterial impairment:*

Benchmark Indicator	Description/Comments
2.5 SANITARY SEWER OVERFLOWS	In order to prevent overflows 14,594 feet of sewer were cleaned and 13,561 feet of sewer were inspected by video in Year 7.
2.6 SEPTIC SYSTEMS	Tarrant County Public Health documented and reviewed 1 OSSF application during Year 7. There were two complaint-based cases which were resolved with no violations issued.
2.8 ILLEGAL DUMPING	There were 10 reports of illegal dumping received via 311 during Year 7. Complaints were addressed within 24 business hours by Police, Streets, and Code Compliance as appropriate

E. Stormwater Activities

Describe activities planned for the next reporting year:

Our NOI was submitted via the NeT MS4 system on 2/10/2025. Our intent is to report for the span of January 1, 2025 – December 31, 2025 using the BMPs found in our 2025 Stormwater Management Program, which is based on the requirements of the updated TCEQ General Permit Number TXR040000 for Phase II MS4s.

MCM(s)	BMP	Measurable Goal	Description/Comments
1.1	Stormwater Webpage	A. Check links and update page at least once per year. B. Post SWMP no later than 30 days after approval. C. Post annual report no later than 30 days after due date.	The stormwater webpage allows staff to share information with the public and quantify our reach with webpage views.
1.2	Social Media	A. Post quarterly on the City's Facebook page on ways to minimize adverse stormwater impacts.	Allows staff to share seasonally appropriate stormwater messaging with residents.
1.3	City Newsletter	A. Publish or email two stormwater articles each year in the City e-newsletter.	The City e-newsletter provides another avenue to share seasonally appropriate stormwater messaging with residents.
1.4	Educational Materials	A. Distribute fact sheets, bill inserts, handouts, etc. to one target audience each year.	Allows staff to develop and distribute educational messaging that is appropriate to the target audience and issue.
1.5	Educational Trainings	A. Hold, host, or promote a minimum of two stormwater-related educational trainings annually.	Educational trainings address ways attendees can minimize adverse stormwater impacts.
1.6	Targeted Education Campaign	A. Conduct a targeted education campaign. Campaign can be via mail, email, or in person.	Allows staff to identify educational areas of need and focus on different topics or target audiences as necessary.
2.1	Clean-Up Events	A. Host two clean-up events annually.	Trash clean-up events both directly remove pollutants from the MS4 and help increase public participation.
2.2	Educational Display	A. Provide or support at least one display annually that works to improve public understanding of water quality issues.	Educational materials can result in behavioral changes that result in a reduction of pollutants.

MCM(s)	BMP	Measurable Goal	Description/Comments
2.3	Training Event	A. Provide or support at least one training annually that teaches residents about stormwater topics.	Training could result in behavioral changes that result in a reduction of pollutants.
2.4	Stormwater Speaker Series	A. Provide or support a minimum of two stormwater speaker sessions each year. These sessions may be different speakers, topics, and/or audiences.	Presentations could result in behavioral changes that result in a reduction of pollutants.
3.1	Storm System Map	A. Maintain a current MS4 map. Review and update annually.	Highlights areas that may require attention and allows quick reference when dealing with violations/spills.
3.2	Field Staff Training	A. Conduct a minimum of one stormwater training annually to City field staff.	Ensures staff are aware of stormwater issues such as good housekeeping and illicit discharge detection.
3.3	Public Reporting	A. Publicize public reporting mechanism at least two times annually. Publicize the public reporting mechanism on the website 100% of the permit term.	Makes it easier for the public to report stormwater concerns.
3.4	IDDE Procedures	A. Maintain procedures for responding to illicit discharges, illegal dumping, and spills. Review and update annually.	The IDDE program reduces contaminants in the MS4 by investigation and correction of violations.
3.5	Source Investigation	A. Respond to illicit discharge incidents as soon as practicable. Prioritize response based on relative risk of pollution. B. Notify TCEQ of illicit flows believed to be an immediate threat to human health or the environment.	Ensures prompt response to high-priority incidents.
3.6	Corrective Action	A. If and when the source of the illicit discharge or illegal dumping has been determined, notify the responsible party and require the responsible party to perform necessary corrective actions.	Ensures violations are addressed.
3.7	Inspection Procedures	A. Review and update IDDE inspection procedures annually.	Routine evaluation provides an opportunity to address efficacy, changes, and/or improvements.

MCM(s)	BMP	Measurable Goal	Description/Comments
3.8	IDDE Complaints	A. Conduct inspections in response to 100% of IDDE complaints.	Ensures prompt investigation and evaluation of IDDE concerns.
3.9	Follow-Up Investigations	A. Conduct IDDE follow-up inspections where necessary to verify the discharge has been eliminated.	Ensures that the responsible party follows through with corrective actions and that the problem does not recur.
3.10	Sanitary Sewer Overflows (SSOs)	A. Conduct a review of the sanitary sewer system to identify areas of improvement. B. Conduct weekly lift station inspections. C. Investigate 100% of SSO complaints.	Routine inspection and maintenance helps prevent sanitary sewer overflows into the stormwater system.
3.11	On-Site Sewage Facilities (OSSFs)	A. Maintain an inventory of OSSFs and their status each year. Address any OSSFs identified as failing. Investigate and address 100% of OSSF complaints.	Helps staff identify areas at risk from a malfunctioning system.
3.12	Animal Sources	A. Distribute educational materials related to animal sources of bacteria.	Targeted educational materials may result in improved management practices for large animal owners.
4.1	Construction Ordinance	A. Review construction ordinances at least once during the permit term.	Ordinances allow staff to enforce regulations for violations that can cause pollutions in the MS4.
4.2	Prohibited Discharges	A. Review prohibited discharges ordinance at least once during the permit term.	Ordinances allow staff to enforce regulations for violations that can cause pollutions in the MS4.
4.3	Plan Review	A. Implement site plan review procedures for all new construction site plans. Review and update plan review procedures annually.	Ensures planned erosion control measures are adequate.
4.4	Inspection Procedures	A. Review and update inspection procedures for large and small construction sites annually.	Ensures consistent enforcement of stormwater ordinances.
4.5	Construction Site Inspections	A. Conduct routine construction site inspections as detailed in the inspection procedures of BMP 4.4.	Ensures erosion control measures are maintained and function as intended.

MCM(s)	BMP	Measurable Goal	Description/Comments
4.6	Receipt of Information Submitted by the Public	A. Maintain webpage for receipt of information submitted by the public throughout the permit term. Update procedures for receipt of information submitted by the public annually.	Makes it easier for the public to report stormwater concerns and refreshes Customer Service staff on how to field stormwater service requests.
4.7	Stormwater Inspector Training	A. Conduct annual stormwater inspector training with Engineering Inspectors and Environmental division of Public Works. Training may be conducted in person or using self-paced training materials.	Ensures consistent enforcement of stormwater ordinances and allows stormwater inspectors to stay up-to-date on stormwater issues.
4.8	Construction Site Inventory	A. Maintain an inventory of TPDES permitted active public and private construction sites within the MS4 area.	Allows staff rapid access to TPDES permit information and construction site contacts.
5.1	Post-Construction Ordinance	A. Maintain a post-construction ordinance. Review the ordinance at least one time during the permit term and update where applicable.	Ordinances allow staff to enforce regulations for violations that can cause pollution in the MS4.
5.2	Enforcement Action	A. Maintain records of enforcement actions taken each year.	Allows staff to identify areas in need of increased monitoring.
5.3	Maintenance Requirements	A. Develop a maintenance plan for City-owned permanent stormwater structures such as detention ponds. B. Develop updates to the design manual and/or City ordinance that would require new developments to create and implement a maintenance plan addressing long-term maintenance requirements of permanent stormwater structures.	Routine inspection and maintenance of permanent stormwater structures helps prevent flooding.
6.1	Inventory of Municipal Facilities	A. Maintain an annual inventory for City owned and operated facilities and pollution controls in the MS4. Review and update annually.	Ensures staff are able to keep track of all municipal facilities.
6.2	Employee Training	A. Conduct a minimum of one training annually for City employees involved in implementing pollution prevention and good housekeeping practices.	Ensures staff are aware of best practices, spill response, and how their actions contribute to a better Burleson.

MCM(s)	BMP	Measurable Goal	Description/Comments
6.3	Waste Disposal	A. Meet with City departments to identify materials with special disposal considerations (chemicals, tires, automotive fluids, ammunition, etc.). Create a list of disposal resources for these materials. Review and update list annually.	Helps ensure City staff have access to information on how to dispose of materials safely and in compliance with state regulations.
6.4	City Contractors	A. Implement oversight procedures to monitor stormwater compliance of contractors hired by the City.	Helps ensure that City contractors conduct their work in compliance with local stormwater regulations.
6.5	Operation & Maintenance Activities	A. Evaluate Operation & Maintenance activities annually for their potential to discharge pollutants in stormwater.	Identifies potential sources of pollution from City operations.
6.6	Pollutants of Concern	A. Identify pollutants of concern that could be discharged from Operation & Maintenance activities such as road maintenance, cold weather operations, etc. Review and update list annually.	Highlights Operations & Maintenance activities that could potentially contribute to stormwater pollution.
6.7	Pollution Prevention Measures	A. Develop and implement pollution prevention measures for City operations. B. Track application of de-icing materials in the City and record annual amounts used.	Reduces potential pollution from City operations.
6.8	Self-Inspections	A. Inspect pollution prevention measures at City owned facilities. Maintain an inspection log. Update procedures annually.	Routine evaluation provides an opportunity to address efficacy, changes, and/or improvements.
6.9	Structural Controls	A. Develop a maintenance plan for City-owned structural stormwater controls. Review and update annually.	Routine inspection and maintenance of structural controls can help prevent flash flooding.
6.10	MS4 Maintenance Program	A. Inspect at least 25% of City owned detention basins each year B. Inspect at least 20% of City owned stormwater inlets each year.	Routine inspection and maintenance of the MS4 can help prevent drainage issues.
6.11	Problem Areas	A. Develop a list of potential problem areas within the MS4 for increased inspection.	Ensures additional oversight in areas historically used for illegal dumping.

MCM(s)	BMP	Measurable Goal	Description/Comments
6.12	Street Sweeping	A. Annually sweep at least 75% of City streets where sweeping is feasible (e.g., curb and gutter present).	Prevents road debris from entering the stormwater system.
6.13	Facility Map	A. Maintain a map of City owned facilities and stormwater controls. Update annually.	Highlights areas that may require attention and allows quick reference when dealing with spills or other hazards.
6.14	Facility Review	A. Review all municipal facilities identified in BMP 6.1 at least once per permit term for their potential to discharge pollutants.	Regular review can highlight changes that impact a facility's risk level.
6.15	High Priority Facilities	A. Based on BMP 6.14, identify facilities that have a high potential to generate pollutants. Update list annually.	Ensures additional oversight at facilities with higher risk.
6.16	Facility Assessments	A. Document the results of assessments described in BMPs 6.8 and 6.15.	Ensures records are available for internal and TCEQ review.
6.17	Facility SOPs	A. Develop facility-specific stormwater management SOPs for each City owned facility. Review SOPs annually.	Creates individualized SOPs that can be adapted to the needs of each municipal facility.
6.18	Material Storage	A. Shelter from exposure to stormwater materials with a potential to contribute to stormwater pollution (such as fertilizers, paints, cleaners, automotive fluids, etc.).	Ensures municipal materials are stored adequately.
6.19	De-Icing Materials	A. Protect de-icing materials from stormwater runoff.	Ensures municipal materials are stored adequately.
6.20	Spill Prevention	A. Develop SOPs to address spill prevention at City fueling and vehicle maintenance facilities. Update annually.	Helps prevent automotive fluid spills at City facilities.
6.21	Equipment & Vehicle Washing	A. Develop SOPs to address equipment and vehicle washing at City facilities where washing occurs. Update annually.	Helps prevent detergent discharge from City facilities.
6.22	Inspection Program	A. Conduct annual inspections of 100% of the high priority City-owned facilities identified in BMP 6.15.	Ensures additional oversight at facilities with higher risk.

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

Yes No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

Yes **No**

If "Yes," report on changes made to measurable goals and BMPs:

Note: A new SWMP has been developed to address requirements for the new 2024 Phase II General Permit. The next reporting period will utilize the updated SWMP.

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)
N/A	N/A	N/A	N/A

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

Yes **No**

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation:

2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes **No**

2.b. If "yes," is this a system-wide annual report including information for all permittees?

Yes No **N/A**

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: _____	Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

24

2a. Does the permittee utilize the optional seventh MCM related to construction?

Yes **No**

2b. If "yes," then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	N/A

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Tommy Ludwig Title: City Manager

Signature: _____ Date: _____

Name of MS4: City of Burleson