

Temporary outdoor sales are defined as any temporary outdoor sales event that is not classified as a special event, seasonal use, holidays sales or stationary food vendor. These temporary uses shall be permitted as follows:

- a. Sales shall only be permitted in the following zoning districts: *A, NS, GR, CC, C or I*
- b. Sales shall only be conducted by the existing occupant(s) of existing businesses on the property where the sales are held
- c. The duration of sale(s) shall be for a maximum of thirty (30) consecutive days, once per year (per lot, tract, or parcel of land)
- d. Adequate parking and sanitary facilities shall be made available to the satisfaction of the community development director or designee and/or code enforcement officer.
- e. All sales must meet the special conditions (if any) imposed by the code enforcement officer(s), and/or Fire Marshal for the protection of public health, safety, and welfare.
- f. No tent or similar structure shall be erected in any required setbacks or designated easements. Tents shall conform to the Uniform Fire Code and no tent shall be erected without first obtaining a permit.

Submission Information

The following required documentation must be submitted at the time of permit application.

- Completed Temporary Outdoor Sales Permit application
- RESTROOMS MUST BE PROVIDED IN SOME MANNER.** If portable restrooms are not proposed for event, a letter from the owner of event site will be required allowing public use of restroom facility on site.

Issuance Information

- City personnel will contact the applicant when permit application has been processed and is ready to be picked up. Payment methods accepted are Check or Credit Card. Checks should be made payable to the *City of Burleson*
- Permit fee: \$50.00

NOTE: Applications including street closures/barricades may include additional fees at the discretion of the Assistant Director of Public Works

PLEASE TYPE OR PRINT LEGIBLY:

APPLICANT: _____

PHONE #: _____ EMAIL: _____

ADDRESS OF EVENT/PROPERTY LOCATION:

NAME OF ORGANIZATION/BUSINESS CONDUCTING SALE:

DATES OF EVENT: _____

(maximum 30 consecutive days)

HOURS OF EVENT: _____

PARKING PROVIDED: YES NO

SANITARY FACILITIES:

INDOOR OUTDOOR (PORTABLE)

STREET CLOSURES: YES NO

STREET NAME(S): _____

OFFICE USE ONLY

DATE REC'D: _____ REC'D BY: _____

PLANNING DEPT:

APPROVED DENIED by: _____ date: _____

STREET CLOSURE COMMITTEE:

APPROVED DENIED by: _____ date: _____