



GAS WELL PERMIT APPLICATION

City of Burleson
141 W Renfro St
Burleson TX 76028
817.447.5400

APPLICATION TYPE

New Gas Well(s)

Re-drilling or re-working

OPERATOR / PROPERTY OWNER INFORMATION

■ OPERATOR

Designated Contact Person _____

Email _____ 24-hr Phone No. _____ Fax No. _____

Address _____

City _____ State _____ Zip Code _____

■ PROPERTY OWNER

Email _____ Phone No. _____ Fax No. _____

Address _____

City _____ State _____ Zip Code _____

Operator Signature

Date

Owner Signature

Date

The property owner(s) must sign the application or signatures may be submitted on a separate sheet.

SITE & OPERATION INFORMATION

Well/Lease Name _____

Street Address or Location _____

Wellhead located within 1,000 feet of platted residential lot? Yes No Multiple wells included in application? Yes No

Open pits used during operations? Yes No Site located in 100-year flood plain? Yes No

Will explosives be used during fracturing? Yes No Will pipelines be installed on, across or under public property or right-of-way? Yes No

SUBMITTAL REQUIREMENTS

The following items must be submitted with this application, the following checklist, and the exhibit drawings:

- Gas well exhibits, proof of insurance, and items on attached checklist
- Legal description of property used for gas operation
- Executed Road Damage Mediation Agreement
- Photo of public notice sign posting (see checklist)
- Water Needs Questionnaire (see checklist)
- \$5,000 application fee per wellhead

OFFICE USE ONLY

Case No. _____

Approved for submittal Yes No

Date _____

Staff initial _____

GAS WELL APPLICATION CHECKLIST

INSTRUCTIONS The City of Burleson reviews each application partially based on the items on the following checklist. Every application must be accompanied by a gas well exhibit and supporting documents. The applicant is encouraged to meet with a staff member to determine the extent of plans needed for review.

A. General Submittal Requirements.

- _____ 1. Completed and signed application form. Property owner signatures may be provided on a separate sheet.
- _____ 2. Accurate legal description of lease property to be used for gas operation. Property recorded by plat should reference subdivision, block and lot numbers. Unplatted property should reference abstract numbers and survey names, and tract numbers if applicable.
- _____ 3. Original executed Road Damage Mediation Agreement. A one-time blanket agreement may be submitted to cover all operations in the city. (See Section 14-356.I of Code of Ordinances for detail.)
- _____ 4. List of owner names and addresses of every parcel of property within a 1,000-foot radius of the wellhead.
- _____ 5. Copy of the determination by Texas Commission on Environmental Quality (TCEQ) of the depth of useable quality groundwater.
- _____ 6. Evidence of insurance and security requirements (See Section C of checklist)
- _____ 7. Copies of approved W-1 drilling permit application and P-12 pooling certificate (if applicable)
- _____ 8. Copy of Stormwater Pollution Prevention Plan and Notice of Intent, as may be required by TCEQ.
- _____ 9. Completed Water Needs Questionnaire (included in the application packet)
- _____ 10. Grading plan showing existing and proposed contours. Plan must clearly show how the site will be graded.
- _____ 11. Photograph of public notice sign (See Section E of checklist)
- _____ 12. Landscape plan showing proposed landscaping (species type and location) and fencing installation post-drilling.

B. Exhibit Requirements. A site plan or survey plat drawing must be included with the application. Multiple sheets may be needed to show legibly the information. The drawings must meet the following requirements and contain the following information.

- _____ 1. Plans must be drawn to scale on a sheet size of ANSI B (11"x17"), ANSI C (18"x24"), or ANSI D (24"x36").
- _____ 2. Names and addresses of current land owner of record and gas well operator.
- _____ 3. Name, address and telephone number of the surveyor responsible for preparing the site plan. The survey must contain the seal of a Texas Registered Professional Land Surveyor.
- _____ 4. Title block in lower right-hand corner containing name of gas well(s), acreage in lease, abstract number and survey name.
- _____ 5. Location map showing the tract by reference to streets or highways.
- _____ 6. Date the site plan was prepared.
- _____ 7. Written scale, graphic scale and north arrow.
- _____ 8. Location and general outline of any existing permanent structures, parking lots, driveways and other significant structures within five-hundred (500) feet of the wellhead.
- _____ 9. Location of city limit boundaries of the city of Burleson and any adjacent city, if applicable.
- _____ 10. Location of all truck routes to the well site, including the following: ① a list of non-TXDOT roads that will be used; and ② lengths of each public road that will be used to access the site.
- _____ 11. Location and dimension of existing or proposed driveways to be used.
- _____ 12. Limits of the 100-year floodplain and floodway.
- _____ 13. Location of lease lines, including labels showing the distance between wellheads and lease lines.

14. Location of all existing and proposed underground pipelines on or adjacent to the site. Note: Any pipelines proposed in the public right-of-way require separate approval of an easement and right-of-way use agreement.

15. Acreage of the lease and total number of wells included in the application.

C. Insurance and Security Requirements.

- BOND FOR SINGLE WELL** Principal amount of Fifty-Thousand Dollars (\$50,000). See Section 14-361.B.2 of Code of Ordinances for detail.
- BLANKET BOND FOR MULTIPLE WELLS** Principal amount of One Hundred Fifty-Thousand Dollars (\$150,000). See Section 14-361.B.3 of Code of Ordinances for detail.
- INSURANCE** Policies must be written by insurer with A- Class VIII or better rating by most current version of A.M. Best Key Rating Guide. All certificates must be provided prior to City Council consideration of the permit application. See Section 14-361.C for detail. The following are the minimum coverages and are provided for reference only.

Standard Commercial General Liability Policy	Combined Single Limit of \$1,000,000
Excess or Umbrella Liability	\$5,000,000 if Operator has stand-alone EPL policy \$10,000,000 if Operator does not have stand-along EPL policy
Environmental Pollution Liability Coverage	\$1,000,000 per loss, annual aggregate of \$10,000,000
Control of Well	\$5,000,000 per occurrence/no aggregate or \$10,000,000 aggregate
Workers Compensation and Employers Liability	Texas statutory limits on Workers Compensation \$500,000 per accident Employer's Liability
Automobile Liability	Combined Single Limit of \$1,000,000 for Bodily Injury and Property Damage

All policies must be endorsed to read: THIS POLICY WILL NOT BE CANCELLED OR NON-RENEWED WITHOUT 30 DAYS ADVANCE WRITTEN NOTICE TO THE OWNER AND THE CITY EXCEPT WHEN THIS POLICY IS BEING CANCELLED FOR NONPAYMENT OF PREMIUM, IN WHICH CASE 10 DAYS ADVANCE WRITTEN NOTICE IS REQUIRED.

D. Emergency Operation Information.

- EMERGENCY REPOSE PLAN** Submit to the Fire Marshal and Enforcement Officer an emergency response plan establishing written procedures to minimize any hazard resulting from drilling, completion or producing of gas wells.
- HAZARDOUS MATERIALS MANAGEMENT PLAN** Hazardous Materials Management Plan (HMMP) shall be on file with the Fire Marshal and the Enforcement Officer and additionally, all Material Safety Data Sheets (MSDS) for all hazardous materials that will be located, stored, transported and/or temporarily used on the operations site.

E. Public Notice Sign. A sign shall be erected on the premises for which said permit application has been submitted. Said sign shall state that an application for a gas well permit has been filed and shall also provide the telephone number and e-mail address of the City's webmaster. The sign shall be erected on the premises at least ten (10) days prior to filing the application with the Enforcement Officer. The sign may be designed as follows:

Name of Operator
 HAS FILED AN APPLICATION FOR A GAS WELL PERMIT WITH THE CITY OF BURLESON. FOR FURTHER INFORMATION CONTACT 817-447-5400 OR WEBMASTER@BURLESONTX.COM.

Water Needs Questionnaire

If the intended source of water is the City of Burleson, the information provided herein will be evaluated to determine the impact on daily water system operations. If it is determined that the additional demand will restrict the City's ability to effectively distribute water to its customers, alternative provisions for water or postponement of drilling operations may be required until water system demands are reduced.

In the event escalated water restrictions are implemented beyond Stage 1 of the City of Burleson **Drought Contingency/Water Emergency Management Plan**, all water use for drilling is subject to suspension until the restrictions are lifted.

1. Provide a description of public utilities required during the drilling operation. _____

2. Provide a description of the water source to be used during the drilling operation. _____

3. How long is the entire drilling and fracturing process expected to take? _____

4. Estimated water use _____
 Estimated total water usage (million gallons) _____
 Estimated rate of water use per day (million gallons/day) _____

Acknowledgments

I certify that the above information is correct and complete to the best of my knowledge and ability and that I am now or will be fully prepared to represent the above gas well permit request before the City Council.

I acknowledge that I have reviewed and understand the requirements contained in Chapter 14, Article VII Gas Drilling and Exploration, of the Burleson Code of Ordinances, and understand the policies and procedures regarding consideration of gas well permits and water use.

I reserve the right to withdraw this gas well permit request at any time upon written request filed with the community development department.

Printed name: _____

Owner Operator

Signature: _____

Date: _____